



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



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AMENDMENT NO. 1

TO: ALL PROSPECTIVE BIDDERS

AMENDMENT

ISSUE DATE: August 10, 2021

**SUBJECT: Solicitation Number Solicitation No.: DCSC-21-FSS-105– Appellate
Voting System**

PROPOSAL SUBMISSION

**DATE: Tuesday, August 17, 2021, no later than 2:00 p.m., Eastern Standard
Time.**

The subject solicitation is amended as follow:

A. The proposal due date is changed from August 14, 2021 to Tuesday, August 17, 2021, no later than 2:00 p.m., Eastern Standard Time.

B. See The following are the Responses to Prospective Contractors Questions:

1. What is the estimated funding source, or budget for this project?

Answer: The Courts does not provide any information about the estimated funding source or budget.

2. Has funding been secured, or is that expected to take place at a later date?

Answer: Funding has been secured.

3. Is this a new requirement? Or is there an incumbent vendor providing these services? If so, what is the contract number, vendor name, and term of the contract?

Answers: This is a new requirement.

4. Is there a timeline for when this project must be started or awarded?

Answer: The timeline for when this project must be started or awarded is before September 30, 2021.

5. Section F.1 Contract term. The RFP states that "the term of the contract shall be six (6) months from date of award of the contract" and "the Court may elect to extend the term of the contract up to an additional 6 months if funding is available to pursue further system enhancements."

Software licenses are commonly offered under an annual subscription, and software solutions typically require ongoing support, as implied by the references to software maintenance in the contract terms provided in the RFP. Please clarify the Court's intent to implement the software solution with ongoing vendor support beyond the initial 6 months of development and beyond the possible additional 6 months of enhancements.

Answer: The Courts intends to use internal resources for ongoing support after the initial deployment.

6. Section C.2.2.1. The RFP states that the Court is "seeking a contractor to provide software development professional services assistance for Voting System with expertise in Power Automate (Flow), Power Apps, SharePoint, Azure services."

Is the Court seeking a contractor who can develop the solution in a specific platform (e.g., Power Automate (Flow), Power Apps, SharePoint, Azure services) or a COTS product that can integrate with these platforms?

Answer: Yes, courts are looking for resources with skills in specified platforms.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents. Offerors shall submit their offers in sealed envelopes, identified on the outside by the solicitation number and submission date, in accordance the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm

