



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT NO. 2

TO: ALL PROSPECTIVE OFFERORS

**AMENDMENT
ISSUE DATE: April 14, 2026**

SUBJECT: Request for Proposal (“RFP”) No. DCSC-26-RFP-66
*Quality Assurance and Software Testing Services to Support the
Implementation of the Court of Appeals (COAs’) Case Management System*

**PROPOSAL
SUBMISSION
DATE: April 21, 2026, by 1:00 p.m., Eastern Standard Time (“EST”)**
By Email Only, See Section L.2

This Amendment (“Amendment”) No. 2 is issued and hereby published on the Courts’ website and effective as of the date shown above. Except as modified hereby, the RFP remains unmodified.

Item No. 1: Section M.6 – Past Performance & Customer Services is deleted in its entirety and replaced with the following.

M.6 PAST PERFORMANCE AND CUSTOMER SERVICE

Under the past performance and customer service evaluation factor, the Courts will assess the extent to which the Offeror has consistently demonstrated a commitment to customer satisfaction and timely delivery of high-quality products and services. The Courts will focus on performance of projects similar in scope, size, and complexity to the requirements. In scoring past performance, the Court will give greater consideration to contracts that are most relevant to the RFP, including government contracts. The Courts will also assess the Offeror’s demonstrated success at problem resolution, implementation, maintenance, user support, and disaster recovery. The Courts reserves the right to contact the owners of projects known to have been completed by the Offeror within the last five (5) years but not supplied as references and used such information in the evaluation of past performance. Past performance information will be used for both proposal evaluation and the responsibility determination.

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“This is to correct a typographical error in number of years in Section M.6, page 57 of the RFP.”

Item No. 2: All Other terms and conditions remain unchanged.

Note: One (1) copy of this Amendment is being sent to only those Offerors who submitted questions. Offerors shall sign below and attach a signed copy of this Amendment to each offer to be submitted to the Courts in response to the subject RFP. Offerors shall submit their proposals in accordance with the instructions provided in the original RFP documents and this Amendment No. 2. This Amendment, together with your proposal, must be received by the District of Columbia Courts no later than the date and time specified for proposal submission. Failure to acknowledge receipt of this Amendment may be cause for rejection of any proposals submitted in response to the subject RFP.

Darlene D. Reynolds

Darlene D. Reynolds, CPPB, GWCCM
Procurement and Contracts Branch Manager
& Contracting Officer
Administrative Services Division
District of Columbia Courts

This Amendment is acknowledged and is considered a part of the subject RFP.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm