

Rule 36. Contents and Service of Motion for Termination of the Parent and Child Relationship

(a) Contents. A memorandum of points and authorities shall accompany a motion for termination of the parent and child relationship. The memorandum shall include (but not be limited to) the following:

- (1) The name, sex, date, place of birth, and current placement of the child;
- (2) The name and title of the petitioner;
- (3) The name and address of the child's parent(s);
- (4) A plain and concise statement of the facts upon which the termination of the parent and child relationship is sought pursuant to D.C. Code § 16-2353;
- (5) A detailed description of the physical, mental and emotional health of the child;
- (6) A statement as to the general prospects for or the barriers, if any, to the adoption of the child; and
- (7) A statement as to the efforts made by the moving party to locate the parents of the child.

(b) Required attachments. The moving party shall attach to the motion the Order Adjudicating Neglect or the Findings of Fact and Stipulation of Neglect, all Orders of Disposition, all Findings and Orders at Case Review Hearings, and all Findings and Orders at Permanency Hearings.

(c) New case record. Upon filing of the motion, the Clerk shall establish a new case record for proceedings on the motion.

(d) Summons and Service. Upon filing of the motion, the Clerk shall issue a summons, pursuant to Rule 11, and the movant shall cause the summons and a copy of the motion to be served on the parents. Copies of the motion and notice of hearing shall be provided to all other parties.