

Rule 49. Service and Filing of Papers

(a) Service: When required. Written motions other than those which are heard ex parte, written notices, designations of record on appeal and similar papers shall be served upon each of the parties.

(b) Service: How made. Whenever under these Rules or by an order of the Family Court service is required or permitted to be made upon a party represented by an attorney, the service shall be made upon the attorney unless service upon the party personally is ordered by the Family Court. Service upon the attorney or upon a party shall be made in the manner provided in civil actions.

(c) Notice of orders. Immediately upon the entry of an order made on a written motion subsequent to the initial hearing the Clerk shall mail to each party a notice thereof and shall make a note in the docket of the mailing. Lack of notice of the entry by the Clerk does not affect the time to appeal or relieve or authorize the Family Court to relieve a party for failure to appeal within the time allowed, except as may be permitted by the Rules of the District of Columbia Court of Appeals.

(d) Filing. Papers required to be served shall be filed with the Clerk. Papers shall be filed in the manner provided in civil actions.

(e) Communications by counsel to judicial officer. Copies of all written communications, memoranda and briefs submitted by counsel to a judicial officer and relating to a proceeding pending before the judicial officer shall be delivered to each of the parties except where ex parte submissions are permitted by law.