

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

Plaintiff

vs.

_____ LIT _____
(linked to _____)
(Estate of: _____)

Defendant(s)

AFFIDAVIT OF SERVICE BY MAIL

I, _____, mailed or caused to be mailed a summons, a copy of the complaint and the initial order setting the case for an Initial Scheduling Conference by registered or certified mail, return receipt requested to defendant _____. The signed receipt is attached hereto.

My residential or business address is: _____

If the return receipt was not signed by the party named in the summons, you must set forth specific facts from which the Court can determine that process was served in compliance with Superior Court, Civil Division Rule 4(l)(2): _____

Signature of Attorney

Signature

Typed Name of Attorney

Typed Name

Address (Actual address/not Post Office Box)

Address (Actual address/not Post Office Box)

Telephone number

Telephone number

Unified Bar number

E-mail address (optional)

**** A separate affidavit is required for service on each named defendant. ****

Attach receipt here