



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
 CIVIL DIVISION, SMALL CLAIMS AND CONCILIATION BRANCH
 BLDG. B, 510 4th Street N.W., Room 120
 Washington, D.C. 20001 Telephone (202) 879-1120**

Case _____

 Plaintiff

vs

 Defendant

 Address

 Address

**AFFIDAVIT OF SERVICE FOR WRIT OF ATTACHMENT
 BY PRIVATE INDIVIDUAL ACTING AS SPECIAL PROCESS SERVER**

I, _____, age 18 or older, residing or working at _____
 and not a party and without interest in this case, state that on _____, 20__ at _____ AM/PM/

1. I served the writ of attachment:

On: _____ by leaving said copy
 (Name of Garnishee)

With: _____ a person of suitable age and discretion, at
 (Print Name and Title)

2. You must set forth specific facts from which the Court can determine that process was served as indicated above and in compliance with SCR SC 4, including a physical description (approximate age, height, weight) of any person on whom service was made:

 Special Process Server

Subscribed and sworn to before me this _____ day of _____, 20__

 Notary Public / Deputy Clerk

 My commission expires