



SUPERIOR COURT OF THE DISTRICT OF COLUMBIA

Civil Division

510 4th Street, N.W., Court Building B

Washington, DC 20001

www.dccourts.gov

NOTICE

**Electronic Filing
LANDLORD AND TENANT BRANCH AND
SMALL CLAIMS AND CONCILIATION BRANCH**

Effective Monday, August 13, 2018 voluntary eFiling will commence in the Landlord and Tenant and Small Claims and Conciliation Branches. Mandatory eFiling will start for all lawyers practicing in these branches beginning Sunday, October 14, 2018. All lawyers must register with File & Serve Xpress by August 13, 2018 to receive court orders issued from chambers and service of filings from attorneys prior to the mandatory date.

Self-represented parties are not required to file documents electronically, but may do so if they choose.

See Administrative Order 18-08 and visit the File & Serve Xpress website at <https://www.fileandservexpress.com/dc/> for further details.