



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
Civil Division - Civil Actions Branch  
500 Indiana Avenue, N.W., Room 5000, Washington, D.C. 20001  
Telephone: (202) 879-1133 Website: [www.dccourts.gov](http://www.dccourts.gov)

## **Notice**

### **Housing Conditions Complaints**

Effective immediately, Housing Conditions Complaints may be e-filed via [Case File Express](#). Parties represented by counsel are required to e-File. Self-Represented parties may elect to file documents electronically or may file via U.S. Postal mail or via the Civil Division after-hours drop box located on the 1<sup>st</sup> floor of the Moultrie Court Building.

Self represented litigants who are seeking to file a fee waiver application may email documents to [Civilefilings@dcsc.gov](mailto:Civilefilings@dcsc.gov) for consideration. Applications for Waiver of Prepayment of Costs are available on our website by selecting the [fee waiver application](#) link. If your fees are waived, the clerk's office will send you information on how to submit the complaint documents via Case File Express. If the fee waiver application is denied, the clerk will notify you accordingly.