

## **Clerkship and Internship Information for Judge Roy W. McLeese III**

### **Clerkships**

Judge McLeese is currently accepting applications for three law-clerk positions for the 2025-2026 term. Law-clerk positions run for one year, and law clerks typically start in late August or early September. Although the D.C. Court of Appeals is not formally covered by the federal clerkship hiring plan, Judge McLeese adheres to the same timeline with respect to offering applicants interviews and offers of employment. Applicants may submit applications at any time. Second-year students will be interviewed and hired on the hiring plan's timeline. Third-year students and graduate applicants will be interviewed and hired on a rolling basis.

Applicants should submit a cover letter, a resume, an official or unofficial law-school transcript, an undergraduate transcript (optional), a writing sample, and two or more letters of recommendation. Applicants should indicate the extent, if any, to which the writing sample was edited by others. Applicants who submit applications before receiving four semesters of grades should update their applications when grades become available by sending a transcript and any other pertinent information.

Applicants may send their materials electronically to [mcleesehiring@dcaappeals.gov](mailto:mcleesehiring@dcaappeals.gov) or by mail to Judge McLeese at: Historic Courthouse of the District of Columbia, 430 E Street, N.W., Suite 208, Washington, D.C. 20001.

Judicial law clerks are eligible to begin at Grade 11 of the Judiciary Salary Plan Pay Rates. Clerks with 0-365 days of post-JD legal experience are eligible for Grade 11, Step 1. Additional post-JD legal experience may qualify clerks to start a higher step within Grade 11. Please note that law clerks do not advance grades based on post-JD legal experience. Law clerks also do not advance additional steps once hired, unless they are employed as a law clerk on the court for more than a year. For a link to the pay scale, please visit: <https://www.dccourts.gov/court-of-appeals/judges/clerkships>

The following links provide additional information about the D.C. Court of Appeals and a brief biography of Judge McLeese:

- [D.C. Court of Appeals Website](#)
- [Biography](#)

If you have any questions or need any additional information, please email [mcleesehiring@dcaappeals.gov](mailto:mcleesehiring@dcaappeals.gov).

### **Internships**

Judge McLeese has completed hiring for summer 2023 internships. Future openings will be advertised on this site with information regarding how to apply.

If you have any questions or need any additional information, please email [mcleeshiring@dcappeals.gov](mailto:mcleeshiring@dcappeals.gov).