# Welcome to the DC Courts Child Care Center



The DC Courts are proud to offer **free** childcare services to any member of the public who has inperson business with the Courts.

### **Our Mission**

We seek to provide outstanding childcare through the use of developmentally appropriate practices and encourage learning through play.

The Center's welcoming and stimulating space promotes positive emotional, social, and physical development.

### **About Us**

Open Monday – Friday from 8:30am to 4:45pm.

Closed for lunch from 1:00 to 2:00pm. Parents or legal guardians must pick up their child by 1:00pm and may return after 2:00pm.

Children must be picked up by 4:45pm.

- Licensed by the Office of the State Superintendent of Education, Division of Early Learning.
- Staff are certified in CPR and First Aid.
- Meals are not provided. Parents or legal guardians are welcome to pack snacks for their children.

### Inclusivity

The Child Care Center works closely with parents or legal guardians to ensure that children of all ability levels can fully participate in program activities. Staff are trained annually in a variety of special education and accommodation courses specifically for this purpose. If your child has a disability or developmental delay, please let us know how we can best accommodate the needs of your child.

### **Enrollment Information**

- The Center serves children between the ages of 2.5 and 12 years old who are toilet-trained.
- A current DC Health Certificate with immunization record and a DC Dental Certificate must be provided for each child.
- Registration forms are available in the Center, online at <a href="https://www.dccourts.gov/childcare">www.dccourts.gov/childcare</a>, or by calling (202) 879-1759.



### **Frequently Asked Questions**

#### How long does it take to register?

When registering for the first time, please allow 10 – 15 minutes to complete the registration process. Otherwise, it should take 5 – 10 minutes to sign the necessary forms.

### May I leave my child in the Child Care Center all day?

Yes; your child may stay in the Center while you are conducting business at the Court. You are expected to pick your child up after your Court business is completed, at 1:00pm when the Center is closed for lunch, and by no later than 4:45pm.

### What if my child displays signs of illness?

The Center will contact you if your child displays signs of illness. You must pick up your child immediately. In case of a medical emergency, staff will request assistance from the health unit or call 911.

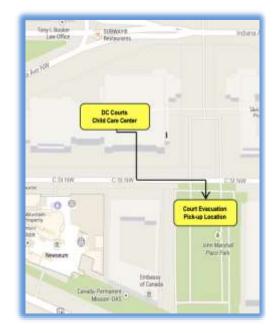
## How does the Child Care Center determine that my child is toilet trained?

A child is considered toilet trained if they wear underwear, can use the restroom on their own, and can attend to personal hygiene needs after using the toilet.

### **Court Evacuation Procedure**

In case of a court evacuation, staff will lead the children outside through the C-Street level entrance to the John Marshall Memorial Park located next to the Canadian Embassy.

Parents or legal guardians may pick up their children from this location as indicated on the map below.







### Moultrie Courthouse

500 Indiana Avenue, NW Washington, D.C. 20001

#### **Room C-100**

Phone: 202-879-1759 Fax: 202-879-4896

ChildCareCenter@dcsc.gov

www.dccourts.gov/childcare