

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
FAMILY COURT  
MENTAL HEALTH & HABILITATION BRANCH**

In the Matter of \_\_\_\_\_ : **Case No.:**  
: **Magistrate Judge Diane S. Lepley**  
: **Annual Review Hearing:**  
*Respondent* :

**SUBSTITUTE DECISION MAKER’S REPORT REGARDING  
CONTINUED VOLUNTARY COMMITMENT**

1. I, \_\_\_\_\_, hereby inform the Court of my decision on behalf of the Respondent regarding continued voluntary commitment. I am the [check which applies]:

- Respondent’s General Guardian.
- Respondent’s Limited Guardian.
- Respondent’s Conservator, with specific authority from the Court to consent to or refuse continued commitment (order is attached to this Report).
- Respondent’s spouse or domestic partner.
- Respondent’s adult child.
- Respondent’s parent.
- Respondent’s adult sibling.
- Respondent’s religious superior.
- Respondent’s close friend.
- Respondent’s nearest living, adult relative.
- the Guardian *ad litem* appointed to consent to or refuse continued voluntary commitment on behalf of the Respondent.

I am reasonably available, mentally capable, and willing to consent to or refuse continued voluntary commitment on behalf of the Respondent.

2. Based on my interactions with the Respondent, I considered whether the Respondent possesses the capacity to provide informed consent to voluntary commitment.

- Is Respondent able to understand the information relevant to the decision of whether to consent to continued commitment? *[Does Respondent understand the nature of the decision and the reason why the decision is needed? Efforts to explain the nature of the decision in language understandable and accessible to the person must be made. People*

who can only retain information for a short while **must not** be automatically assumed to lack the capacity to decide – it depends on what is necessary for the decision in question. Different methods may be needed to help Respondent retain or understand information (e.g. written information).]

Yes       No

Please explain:

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- Is Respondent able to identify the potential consequences of consenting to or refusing continued commitment as part of the decision-making process? *[Sometimes people can understand information; however, they also should be able to understand the advantages and disadvantages of the decision to be made.]*

Yes       No

Please explain:

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- Is Respondent able to unambiguously communicate the decision whether to provide informed consent for continued commitment? *[All steps need to be taken to aid communication. Communication does not need to be verbal.]*

Yes       No

Please explain:

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Based on the above, it is my belief that the Respondent [ ] does [ ] does not possess the capacity to provide informed consent to voluntary commitment.

**3.** The Respondent [ ] has [ ] has not expressed any wishes on the issue of continued commitment. Please explain:

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**4.** I have made the following efforts to determine whether the Respondent has any expressed wishes regarding continued commitment. Please explain:

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**5.** To the extent the Respondent's expressed wishes are unknown and could not be ascertained, I have made the following efforts to determine what would be in his/her best interest. Please explain:

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6. Based on all of these efforts, I provide the Court with the following position on behalf of the Respondent:

The Respondent

consents to

refuses

continued commitment and this decision is based on the Respondent's

expressed wishes.

best interests.

7. I  am  am not aware of any other individuals who may challenge this decision.

Please explain:

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DATED: \_\_\_\_\_

Respectfully submitted,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Address 1

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Address 2

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Phone Number

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Email Address

**INSTRUCTIONS FOR FILING**

This pleading can be filed electronically through CaseFileXpress or in person at the Central Intake Center of the Family Court, which is located on the East Wing of the John Marshall level of the District of Columbia Courthouse, 500 Indiana Avenue N.W., Room JM-520, Washington, D.C. 20001. Hours are 8:30 a.m. to 5 p.m. Phone: 202-879-1212

It must be filed no less than thirty (30) days prior to the annual review hearing for the Respondent.

It must be mailed or e-served to the persons listed in the Certificate of Service on the next page.

**CERTIFICATE OF SERVICE**

The undersigned hereby certifies that this Substitute Decision Maker’s Report Regarding Continued Voluntary Commitment was sent by e-service where appropriate and otherwise sent by first-class mail, postage pre-paid, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, to the following:

Respondent Name: \_\_\_\_\_

Respondent Address: \_\_\_\_\_

Respondent’s Counsel: \_\_\_\_\_

Respondent’s Counsel’s Address: \_\_\_\_\_

Advocate Name: \_\_\_\_\_

Advocate Address: \_\_\_\_\_

Name: \_\_\_\_\_  
Assistant General Counsel  
250 E Street SW, 6th Floor  
Washington, D.C. 20024

Name: \_\_\_\_\_  
DDS Court Liaison  
250 E Street SW, 6th Floor  
Washington, D.C. 20024

**Family/Other:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Filer