



SUPERIOR COURT OF THE DISTRICT OF COLUMBIA

Civil Division - Civil Actions Branch

500 Indiana Avenue, N.W., Suite 5000, Washington, D.C. 20001

Telephone Number: (202) 879-1133 Website: www.dccourts.gov

PLEASE PRINT

Application to Amend Birth Certificate of an Adult

Filing Fee: \$60 (Payable to Clerk, DC Courts) by Cash, Check or Money Order in the **Civil Clerks Office**

Adult's Full Name
(As it appears on the Birth Certificate) *First* _____ *Middle* _____ *Last* _____

Date of Birth _____
Month | *Day* | *Year* Sex *Male* *Female*

Place of Birth _____
City *State* Were parents married at time of birth? *Yes* *No*

Full Name of Mother
(As it appears on the Birth Certificate) *First* _____ *Middle* _____ *Last* _____

Maiden Name of Mother _____

Full Name of Father
(As it appears on the Birth Certificate) *First* _____ *Middle* _____ *Last* _____

Birth Certificate Number: _____

Is the mother/ father Deceased? *Yes* *No* _____
Deceased Full Name

CUSTOMER MUST COMPLETE

Check all boxes that apply	Relationship to the adults name on the Birth Certificate:
<input type="checkbox"/> Add Adult's Name <input type="checkbox"/> Correct Spelling of Adult's Name <input type="checkbox"/> Never Used Name on Birth Certificate <input type="checkbox"/> Amend Adult's Name to Reflect Father's Name	Self Other: _____ Applicant 1: _____ <i>Full Name of Applicant</i> _____ <i>Address</i> _____ _____ <i>Telephone Number</i>
<input type="checkbox"/> Remove a Mother's Name <input type="checkbox"/> Add a Mother's Name <input type="checkbox"/> Correct the Spelling of Mother's Name <input type="checkbox"/> Correct Mother's Date of Birth <input type="checkbox"/> Correct Mother's Place of Birth	Items on the Original Birth Certificate to be Corrected and/or Amended <div style="border: 1px solid black; padding: 5px; text-align: center;"> Original Entry on Birth Certificate </div> _____ _____ _____ _____
<input type="checkbox"/> Remove a Father's Name <input type="checkbox"/> Add a Father's Name <input type="checkbox"/> Correct the Spelling of Father's Name <input type="checkbox"/> Correct Father's Place of Birth <input type="checkbox"/> Correct Father's Date of Birth Other: _____ _____	
	<div style="border: 1px solid black; padding: 5px; text-align: center;"> To Be Corrected Information </div> _____ _____ _____ _____

Check all of the Supporting Documents

Rejection Letter From Division of Vital Records	Marriage Certificate
Identification	Divorce Decree
Adult's Birth Certificate	Baptism Certificate
Adult's Social Security Card	Copy of Hospital Birth Record Form
Adult's Shot Record	Child Support Order
Mother's Birth Certificate	DD214 Military Record
Father's Birth Certificate	Social Security Summary Statement
Elementary School Transcript	Voter's Registration Card (If Applicable)
Voluntary Acknowledgment of Paternity	Employer Verification Showing Name Hired Under
Certified DNA Test (No Home Kit Accepted)	3-5 Years of Tax Records
Death Certificate	
Existing Child Support Order From: _____ Jurisdiction	
Other: _____	

THE APPLICANT HEREBY CERTIFIES THAT (1) THIS APPLICATION HAS NOT BEEN FILED FOR ANY FRAUDULENT OR UNDISCLOSED PURPOSE, STATUS, PAST OR PRESENT AND (2) THE GRANTING OF THE APPLICATION WILL NOT INFRINGE UPON THE RIGHTS OF OTHERS RELATING TO ANY PARTNERSHIP, CORPORATION, PATENT, TRADEMARK, COPYRIGHT, GOODWILL, PRIVACY OR OTHERWISE.

I declare under penalty of perjury under the law of the District of Columbia that the foregoing is true and correct.

Executed on this the _____ Day of _____, 20_____.

Applicant's Signature

OR

Sworn to and subscribed before me on this _____ Day of _____

Signature of Notary Public

Commission Expires

Deputy Clerk Signature

Code of D.C. Municipal Regulations. Title 29/ Public Welfare, Chapter 28, Vital Records/ D.C. Code Sec. 16-2345 & Sec. 11-291/ Particular Actions, Proceedings & Matters/ Sec. 16-909, Sec. 16-909.01, Sec. 16-909.02, Sec. 16-909.03, Sec. 16-909.04, Sec. 16-2342.01, Sec. 16-909.09, Sec. 16-2343, Sec. 16-2345, Sec. 16-2346

Continued

Ordered, that the Amended Birth Certificate reflect the following amendments and\ or corrections:
(CHECK ALL THAT APPLY)

Add a Name to the birth certificate

Correct or amend name on the birth certificate

From: _____ To: _____

Date of Birth

From: _____ To: _____

Mother's Full Name (Correct or Amend)

From: _____ To: _____

Mother's Date of Birth (Correct or Amend)

From: _____ To: _____

Mother's Place of Birth (Correct or Amend)

From: _____ To: _____

Mother's Maiden Name (Correct or Amend)

From: _____ To: _____

Removal of the Mother's Name

Date of Birth: _____

Name: _____

Add Mother's Name

Date of Birth: _____

Name: _____

Father's Full Name (Correct or Amend)

From: _____ To: _____

Father's Date of Birth (Correct or Amend)

From: _____ To: _____

Father's Place of Birth (Correct or Amend)

From: _____ To: _____

Removal of the Father's Name

Date of Birth: _____

Name: _____

Add Father's Name

Date of Birth: _____

Name: _____

Ordered, that in all other respects said Birth Certificate of the above-named individual shall remain in full force and effect; and it is further

Ordered, that the Bureau of Vital Statistics is directed to make these changes and issue an Amended Birth Certificate in accordance with their requirements reflecting the proper amendments and/ or corrections

Judge's Signature _____

Print Judge's Name _____