

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
ADMINISTRATIVE ORDER 24-12**

**Special Order for Access to Juvenile Justice Records  
by the Criminal Justice Coordinating Council**

(Supersedes AO 23-24)

**WHEREAS**, pursuant to D.C. Law 25-175 (amending D.C. Code § 22-4234(b-5)), the Criminal Justice Coordinating Council (“CJCC”) shall publish on a quarterly basis aggregate data on the following with respect to the criminal justice and juvenile justice systems: diversion, pretrial supervision, detention, prosecution, sentencing, commitment, incarceration, probation, parole, supervised release, deferred prosecution agreements, deferred sentencing agreements, deferred disposition agreements, and consent decrees; and

**WHEREAS**, pursuant to D.C. Law 25-175 (amending D.C. Code § 22-4234(b-6)), the CJCC shall publish on a monthly basis data on arrests for violent crimes committed by juveniles and adults, by offense; and

**WHEREAS**, CJCC will report aggregate data on race, gender, age group, offense or charge types, re-arrests, re-papering, and reconvictions for youth who engaged in the juvenile justice system programs, including diversion and supervision described in D.C. Code § 22-4234(b-5)(1); and

**WHEREAS**, CJCC will report aggregate data on race, gender, age group, and offense or charge types for juveniles arrested for violent offenses and juveniles arrested for gun possession offenses; and

**WHEREAS**, in accordance with D.C. Code §§ 16-2331(c)(5) (2021 Supp.), the Court may permit, by special order, the inspection of juvenile case records by person having a professional interest in the work of the DC Superior Court;

**NOW THEREFORE**, it is hereby,

**ORDERED**, that CJCC may inspect, compile, and analyze the data and information in accordance with the Restricted Data Use Agreement Between the DC Courts and Criminal Justice Coordinating Council (“DUA”) fully executed on November 2, 2023 for the purposes provided in the DUA; and

**FURTHER ORDERED**, that any use of DC Courts data in the creation of any document concerning the purpose(s) specified in the DUA must adhere to DC Courts’ current cell suppression policy. This policy stipulates that no cell in a table that contains a number less than 20, reflecting the number of occurrences of any compared variables, may be displayed. Furthermore, percentages or other mathematical formulas may not be used if they result in a cell less than 20; and

**FURTHER ORDERED**, that CJCC may inspect, compile, and analyze record-level, identifiable data on juvenile who:

- (1) Started, completed, or participated in the juvenile justice system programs described in D.C. Code § 22-4234(b-5)(1) during the specified reporting periods, when available and when there are sufficient numbers of juveniles to meet agency reporting restrictions, to include data on 1) race, 2) gender, 3) date of birth, 4) offenses and/or charges that led to program involvement, 5) unique identifiers; 6) start date, 7) completion date, 8) level of compliance, 9) nature of program completion (e.g., successful or unsuccessful), 10) conditions and requirements; 11) services and programming provided; and 12) arrests, petitions and dispositions for new offenses that occurred while in the program, including diversion and supervision.
- (2) Were arrested during the specified reporting periods, to include data on 1) race, 2) gender, 3) date of birth, 4) offenses and/or charges that led to the arrest, 5) unique identifiers, 6) arrest date, 7) arrest address, 8) offense date, and 9) offense address; and

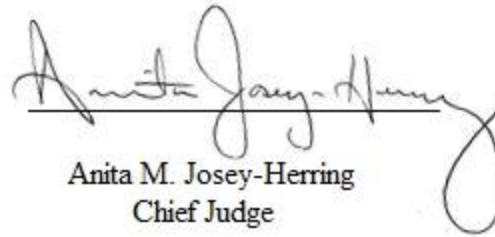
**FURTHER ORDERED**, that authorized personnel from the Metropolitan Police Department and the agencies that administer the programs described in D.C. Code § 22-4234(b-5)(1) may provide CJCC with data and information from juvenile case records, juvenile social records, and police and other law enforcement records so that CJCC may compile and analyze the data and information for compliance with D.C. Law 25-175; and

**FURTHER ORDERED**, that any public analyses or reports released by CJCC staff shall be prepared in accordance with the DUA and shall not contain any information from which it would be possible to identify any party, witness, social worker, judicial officer, or other person contained or mentioned in the juvenile records, and once pertinent analyses and reports have been prepared, CJCC staff shall delete any such identifying information from all of its records in accordance the executed DUA or CJCC's records retention policy, whichever is shortest; and

**FURTHER ORDERED**, that anyone with access to records covered by this order must safeguard, keep confidential, and store such records in a secure manner to prevent unauthorized access; and

**FURTHER ORDERED**, that CJCC shall not disclose record-level data to any other person or for any other purpose without prior approval of the Chief Judge of the Superior Court of the District of Columbia.

**SO ORDERED.**



Anita M. Josey-Herring  
Chief Judge

Date: September 6, 2024

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