

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
**PROBATE DIVISION**

\_\_\_\_\_ ADM \_\_\_\_\_  
(Link to \_\_\_\_\_ WIL \_\_\_\_\_)

Estate of \_\_\_\_\_  
\_\_\_\_\_ Deceased Age \_\_\_\_\_

**PETITION FOR PROBATE**

(For decedents dying on or after July 1, 1995 to the present)

- |  |  |
|--|--|
| <input type="checkbox"/> Petition for Abbreviated Probate<br><input type="checkbox"/> Unsupervised Administration<br><input type="checkbox"/> Supervised Administration                    | <input type="checkbox"/> Petition for Standard Probate<br><input type="checkbox"/> Unsupervised Administration<br><input type="checkbox"/> Supervised Administration |
| <input type="checkbox"/> Appointment of Personal Representative  | <input type="checkbox"/> Appointment of Co-Personal Representative(s)<br>(each must sign)  |
| <input type="checkbox"/> Appointment of Successor Personal Representative(s)<br><input type="checkbox"/> Unsupervised Administration<br><input type="checkbox"/> Supervised Administration | <input type="checkbox"/> Appointment of Special Administrator(s)<br><br><input type="checkbox"/> Admission as an International Will                                  |

**NOTE:** The appointment of a personal representative shall constitute an order for unsupervised administration unless the order specifically provides for supervised administration as provided in D.C. Code, sec. 20-402.

The Petition of:

_____	_____	_____
Name	Age	Address
_____	_____	_____
Name	Age	Address
_____	_____	_____
Name	Age	Address

hereinafter "petitioner" being a citizen of the United States or a lawfully admitted permanent resident thereof, of legal age, and not otherwise excluded from acting as personal representative pursuant to D.C. Code, sec. 20-303(b), shows:

1. \_\_\_\_\_, the decedent, a domiciliary of \_\_\_\_\_ residing at \_\_\_\_\_ died at \_\_\_\_\_ on \_\_\_\_\_ (with) (without) a will.
2. Petitioner is entitled to be appointed personal representative of the decedent's estate under D.C. Code, sec. 20-303 for the following reasons: \_\_\_\_\_  
\_\_\_\_\_
3. The court has jurisdiction in this matter because —  
 decedent died domiciled in the District of Columbia  
 other — please state basis for jurisdiction \_\_\_\_\_
4. There are no other proceedings regarding the administration of the estate except \_\_\_\_\_  
\_\_\_\_\_
- 4(a). If the decedent is survived by a spouse/domestic partner, state the names of any surviving descendants of the spouse/domestic partner who are not descendants of the decedent (delete if not applicable). \_\_\_\_\_
5. The petitioner has made a diligent search for wills and codicils of the decedent, and, to the best knowledge of the petitioner the will dated \_\_\_\_\_ and codicil(s) dated \_\_\_\_\_ accompanying this petition (is) (are) the decedent's last will,

and petitioner knows of no later will or codicil, and said will and codicil(s), if any, came into petitioner's hands in the following manner: \_\_\_\_\_

If an international will, the certificate of the authorized person is/is not attached.

6. All information required pursuant to D.C. Code, sec. 20-304(a) has been furnished except \_\_\_\_\_

**NOTE:** Paragraphs 7- 9 may be completed at the option of the petitioner. (Attach additional sheets if necessary.)

7. It is requested that witnesses to the alleged will dated \_\_\_\_\_ and the authorized person, if an international will, appear and give testimony regarding its execution, (give reasons and complete names and addresses of witnesses): \_\_\_\_\_

8. It is requested that an individual having custody of the original will be directed to deliver same to the Court. (State reasons for this request including all demands made for delivery of the will.): \_\_\_\_\_

9. It is requested that the Court issue an Order to Show Cause why the provisions of a lost or destroyed will should not be admitted to probate. (Set forth the reasons for this requested relief.): \_\_\_\_\_

10. If supervised administration is (required) (requested), it is for the following reasons:

Decedent's will directs supervised administration.

Although decedent's will directs unsupervised administration, supervised administration is requested for the following reasons: \_\_\_\_\_

Other \_\_\_\_\_

11.  Bond is not required because (Note: Refer to D.C. Code, sec. 20-502 for bond provisions).

decedent's will waives bond.

a signed written waiver of each interested person has been filed.

the personal representative(s) (is/are) the sole heir(s)/legatee(s).

Bond is required and no reduction in bond is requested.

Bond is required in the amount of \$ \_\_\_\_\_ because some but less than all interested persons waive bond.

Bond is required but a reduction is requested in the amount of \$ \_\_\_\_\_, being the value of any real or personal property, the sale or distribution of which will be restricted without prior court authorization.

(If reduced bond is sought list cash accounts requiring Court order for withdrawal and/or other personal or real property for which prior court authorization for sale or distribution must be obtained.) \_\_\_\_\_

Petitioner seeks the following limitation(s) on his/her powers - refer to D.C. Code, secs. 20-404, 20-406 and 20-741 with respect to powers. \_\_\_\_\_

**The decedent was survived by** - (please check appropriate boxes)

- a.  Spouse/Domestic Partner       No spouse/domestic partner. Check appropriate box and go to b.
- b.  Children.       Descendants of predeceased children. If so, stop here; if not, go to c.
- c.  Grandchildren.       Descendants of predeceased grandchildren. If so, stop here; if not, go to d.
- d.  Parents. If so, stop here; if not go to e.
- e.  Brothers and/or Sisters.       Descendants of predeceased brothers and/or sisters. If so, stop here; if not, go to f.
- f.  Nieces and/or Nephews.       Descendants of predeceased nieces and/or nephews. If so, stop here; if not, go to g.
- g.  Uncles and/or Aunts. If so, stop here; if not, go to h.
- h.  First cousins. If so, stop here; if not, go to i.
- i.  Grandparents. If so, stop here; if not, go to j.
- j.  Other heirs. If none, go to k. .
- k.  Notify Office of the Attorney General, Chief of the Civil Enforcement Section, 400 6th St., NW, Washington, DC 20001.

**LIST OF INTERESTED PERSONS** must include names of heirs if decedent died intestate; heirs and legatees, including trustees and all named Personal Representatives, if the decedent died testate. Refer to D.C. Code, secs. 19-301 through 312 and sec. 20-101(d)(1). If under age of 18 or an adult who is legally disabled, also list as an interested person the judicially appointed guardian, conservator or committee for such person. If no judicially appointed representative exists, then list the parent, or custodian, or an attorney-in-fact, if any, for such person (subject to the terms of the power of attorney), or any other person with legal authority to act for such disabled person.

Note: If each trustee is also a petitioning party or acting personal representative, list all beneficiaries under trust. Refer to D.C. Code, sec. 20-101(g). Any creditor of the decedent, including those persons whose rights accrue at the time of death, who has timely presented a claim in excess of \$500 that has not been barred or discharged is also an interested person. Petitioner(s) should update list of interested persons or creditors with claims in excess of \$500 as they become known.

**Indicate, when applicable, grandchildren and nieces and nephews by family groups, by showing the name of their deceased parent who was related to the decedent**

Sample:

Joe Petitioner	1234 Hexagon Street, N.W. Washington, D.C. 20000	Son/heir/legatee/petitioner
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Interested persons	Address	Relationship (Age, if under 18)

(Use continuation sheet if necessary)

**WITNESSES TO WILL(S)/CODICIL(S) (Names)**

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**AUTHORIZED PERSON (Applicable only to an international will)**

(Use continuation sheet if necessary)

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**Character, Location and Estimated Value of Property Titled in Decedent's Name:**

**A. Real Property** located in the District of Columbia

**Estimated Value**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total \$** \_\_\_\_\_

**B. Personal Property** located in the District of Columbia and other jurisdictions

B1. Value of household furniture, automobiles, furnishings, appliances and personal effects

**\$** \_\_\_\_\_

B2. Value of all other personal property

**\$** \_\_\_\_\_

Personal Property Total

**Total \$** \_\_\_\_\_

**C. (A+B)**

**Total \$** \_\_\_\_\_

**D. Debts and Funeral Expenses**

Debts secured: \_\_\_\_\_

**Total \$** \_\_\_\_\_

Debts unsecured: \_\_\_\_\_

**Total \$** \_\_\_\_\_

Funeral Expenses:

Paid by \_\_\_\_\_  
name

**Amount paid \$** \_\_\_\_\_

Unpaid

**Amount unpaid \$** \_\_\_\_\_



**ACCEPTANCE AND CONSENT OF EACH PERSONAL REPRESENTATIVE**

I do hereby accept the duties of the office of personal representative of the estate of \_\_\_\_\_  
\_\_\_\_\_ deceased, whether in  
a supervised or unsupervised administration, and consent to personal jurisdiction in any action  
brought in the District of Columbia against me as personal representative or arising from the duties of  
the office of personal representative pursuant to D.C. Code, sec. 20-501.

\_\_\_\_\_  
Signature of Petitioner                      Signature of Petitioner                      Signature of Petitioner

**POWER OF ATTORNEY  
To be Executed by Each Non-resident Personal Representative**

Pursuant to D.C. Code, sec. 20-303(b)(7), I do hereby irrevocably appoint the Register of Wills and  
successors in office as the person upon whom all notices and process issued by a competent court in  
the District of Columbia may be served with the same effect as personal service in relation to all suits  
or matters pertaining to the estate in which the letters are to issue.

_____ (Signature)	_____ (Address, may not be P.O. Box)
_____ (Signature)	_____ (Address, may not be P.O. Box)
_____ (Signature)	_____ (Address, may not be P.O. Box)