



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
**Civil Division**

☐ **Civil Actions Branch**  
500 Indiana Ave., N.W.  
Room 5000  
Washington, D.C. 20001  
Telephone: (202) 879-1133

☐ **Landlord & Tenant Branch**  
510 4th Street, N.W.  
Room 110  
Washington, D.C. 20001  
Telephone: (202) 879-4879

☐ **Small Claims & Conciliation Branch**  
510 4th Street, N.W.  
Room 120  
Washington, D.C. 20001  
Telephone: (202) 879-1120

\_\_\_\_\_, Plaintiff

v.

Case No. \_\_\_\_\_

\_\_\_\_\_, Defendant.

*Note: This form is intended for use by judgment debtors whose wages from work are being actively garnished or are about to be garnished, and does not impact any other types of attachments.*

**MOTION TO EXEMPT WAGES FROM GARNISHMENT AND REQUEST HEARING**

I, \_\_\_\_\_, request exemption from garnishment of my wages due to financial hardship. A court hearing on this motion is requested.

1. I am presently

☐ employed.

☐ unemployed. The last date I worked was \_\_\_\_\_, \_\_\_\_\_.  
Month Year

2. I receive the following (*check any that apply*):

- ☐ Temporary Assistance for Needy Families Program (TANF)
- ☐ Program on Work, Employment, and Responsibility (POWER)
- ☐ General Assistance for Children (GAC)
- ☐ Supplemental Security Income (SSI)
- ☐ Interim Disability Assistance (IDA)
- ☐ Medicaid or D.C. Healthcare Alliance

*If you checked the "unemployed" box in question 1, or any of the boxes in question 2, you do not need to answer any more questions and may skip to the Declaration on page 3. Otherwise go to the next question.*

3. I receive the following (*check any that apply*):

☐ Social Security

☐ Worker's Compensation

☐ Social Security Disability Insurance (SSDI)

☐ Retirement or pension

☐ Unemployment

☐ Other: \_\_\_\_\_

☐ Veterans' Benefits

4. My total income over the past 12 months from all sources is \$\_\_\_\_\_.

5. How many people depend on you for financial support? \_\_\_\_\_.

Of these people, how many are minor children or elderly? \_\_\_\_\_.

6. I have \$\_\_\_\_\_ in cash, including money in bank accounts.

7. I own the following vehicles, real estate, or other valuable property:\_\_\_\_\_

This is my best estimate of the monthly expenses for me and the people who depend on me for financial support:

Housing (such as rent, mortgage, taxes, insurance):	
Utilities (such as gas, electric, water, phone, internet):	
Food and household necessities:	
Child-related expenses (such as childcare, diapers):	
Health (such as medical, prescriptions, dental, vision, insurance):	
Transportation (such as vehicle loan, gas, insurance, metro, buses):	
Clothing:	
Education:	
Other debt and expenses:	
<b>Total Estimated Monthly Expenses:</b>	

Explain any special circumstances that you want the judge to consider in support of your request, including any child support orders, large monthly expenses, debts, and/or judgments.

## DECLARATION

I declare under penalty of perjury that the foregoing is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name:	Address:
Telephone:	
Email Address	Bar Number ( <i>attorneys</i> ):

## CERTIFICATE OF SERVICE

On \_\_\_\_\_, I mailed and/or e-served this motion on all *pro se* parties and/or attorneys in this case, as listed below:

\_\_\_\_\_  
Name of Party or Party's Attorney

\_\_\_\_\_  
Name of Party or Party's Attorney

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Movant or Movant's Attorney's Signature

## NOTICE TO DEFENDANT (JUDGMENT DEBTOR)

Once you have filed this motion, and the clerk has processed your paperwork and given you a hearing date, you should provide a copy of the motion and the Certificate you receive from the clerk's office to your employer immediately so that the garnishment can be put on hold until the court makes a decision. You must come to court for your hearing or your motion may be denied. You should bring any documents that support your motion and will help you prove your financial hardship.

<p style="text-align: center;">This motion has been set for a hearing <b>on</b> _____ <b>at</b> _____ <b>a.m. / p.m.</b> in Courtroom _____ at the following address _____ .</p>
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