

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
FAMILY COURT
Domestic Relations Branch**

PRINT YOUR NAME

_____ DRB _____

PLAINTIFF,

JUDGE: _____

v.

PRINT THE OTHER PARTY'S NAME

DEFENDANT.

MOTION FOR ALTERNATIVE SERVICE

I, _____, am the Plaintiff in this case.
PRINT YOUR NAME

1. At this time, I have been unable to serve the Defendant with the Complaint and Summons [hereinafter "the documents"] for this case.
2. I attempted to serve the Defendant with the documents in the following ways: [CHECK ALL THAT APPLY]

A. I mailed the documents to the Defendant's home address by "certified mail, return receipt requested" on _____.
DATE

The post office sent the return receipt to me unsigned or signed by someone other than the Defendant.

The post office never sent the return receipt to me.

B. I mailed the documents to the Defendant's home address by first class mail with two copies of a Notice and Acknowledgment form and a return envelope with postage prepaid on _____.
DATE

Twenty-one days have passed without the Defendant returning the Notice and Acknowledgement.

- C. I arranged to have someone else, who is over the age of 18 years old and not a party to this case, to leave a copy of the documents at the Defendant's current address with someone of suitable age and discretion who lives there:

Name of person attempting service: _____

Date(s) of attempted service: _____

Reason service did not occur: _____

- D. I arranged to have someone else, who is over the age of 18 years old and not a party to this case, hand the documents to the Defendant in person:

Name of person attempting service: _____

Location(s) of attempted service: _____

Date(s) of attempted service: _____

Reason service did not occur: _____

3. While I have not been able to serve the Defendant by taking the above steps, I believe I can provide notice of these proceedings to the Defendant through the following method(s):

- by providing a copy of the documents to the Defendant through the following electronic means:
- email to the following email address: _____
 - text message to the following phone number: _____
 - other electronic means (such as Facebook, Instagram, or other social media platform): _____
- by delivering a copy of the documents to the Defendant's employer by leaving it at the Defendant's place of employment with a clerk or person in charge;

The Defendant's employer is

COMPANY NAME

STREET ADDRESS

CITY

STATE

ZIP

I know Defendant is still employed at the above location because:

by posting notice on the D.C. Superior Court website; OR

by giving notice to the Defendant through following method: _____

4. The above method of alternative service will be an effective way to notify the Defendant of these proceedings because:

Request for Relief

I RESPECTFULLY REQUEST that [CHECK ALL THAT APPLY]

the Court allow me to serve the Defendant by leaving a copy of the documents at the Defendant's place of employment with a clerk or person in charge;

the Court allow me to serve the Defendant by transmitting a copy to the individual by the following electronic means:

email to the following email address:

text message to the following phone number:

other electronic means (such as Facebook, Instagram, or other social media platforms): _____

the Court allow me to serve the Defendant by posting on the D.C. Superior Court website; OR

the Court allow me to provide notice to the Defendant through following method:

I ALSO REQUEST that the Court award any other relief it considers fair and proper.

I Do request an oral hearing in front of the judge on this motion.

Do NOT

I declare under penalty of perjury that the foregoing is true and correct.

If this document is to be signed outside the geographic boundaries of the United States, Puerto Rico, the United States Virgin Islands, and any territory or insular possession subject to the jurisdiction of the United States, additional requirements must be met prior to signing. See Super. Ct. Dom. Rel. R. 2(c)(1)(B).

SIGN YOUR NAME

DATE

PRINT YOUR NAME

PHONE NUMBER

HOME ADDRESS 1

EMAIL ADDRESS

HOME ADDRESS 2

SUBSTITUTE ADDRESS: CHECK BOX IF YOU
HAVE WRITTEN SOMEONE ELSE'S ADDRESS
BECAUSE YOU FEAR HARASSMENT OR HARM.

POINTS AND AUTHORITIES IN SUPPORT OF MOTION

In support of this Motion for Alternative Services, I refer to:

1. Super. Ct. Dom. Rel. R. 4(c).
2. D.C. Code §§ 13-336, 13-338-40 and 16-4601.07(a).
3. The record in this case.
4. The attached supporting document(s).

[LIST ANY DOCUMENTS THAT YOU ARE ATTACHING]