



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**

Civil Division - Small Claims and Conciliation Branch

510 4<sup>th</sup> Street, N.W., Court Building B, Room 120, Washington, D.C. 20001

Telephone Number: (202) 879-1120 Website: www.dccourts.gov

\_\_\_\_\_, Plaintiff(s)

vs.

Case No.: \_\_\_\_\_

\_\_\_\_\_, Defendant(s)

**APPLICATION FOR APPROVAL OF SPECIAL PROCESS SERVER(S)**

This application is made by \_\_\_\_\_,  
(Name of Plaintiff or Defendant/Counter-Plaintiff)

who represents that \_\_\_\_\_  
(Name of Special Process Server(s))

\_\_\_\_\_ is/are competent person(s), at least 18 years  
of age, and not a party to or otherwise interested in the claim.

\_\_\_\_\_  
Plaintiff's or Defendant/Counter-Plaintiff's (or agent's) Signature

\_\_\_\_\_  
Date