



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**

Civil Division, Small Claims and Conciliation Branch

510 4<sup>th</sup> Street, N.W., Court Building B

Washington, DC 20001

[www.dccourts.gov](http://www.dccourts.gov)

**NOTICE**

**SMALL CLAIMS AND CONCILIATION BRANCH  
FORUM**

**FRIDAY, APRIL 27, 2018**

**3:00 P.M. – 4:00 P.M.**

**COURT BUILDING B, COURTROOM B-119**

Please join us for our Small Claims and Conciliation Branch forum on the operations of the branch related to the clerk's office, courtrooms and the mediation process. We will also discuss the new e-filing and electronic check in programs and the collections/insurance subrogation calendar.

So that we might focus primarily on clearly defined priorities, it would be very helpful if you would email your concerns, issues, suggestions and thoughts to Ann Thomas, Administrative Assistant to the Civil Division Director's Office at [Ann.Thomas@dcsc.gov](mailto:Ann.Thomas@dcsc.gov) no later than Friday, April 20, 2018.

It is important for us to get as many points of view as possible from institutional users to representatives of pro se parties and individual litigants. We look forward to receiving your emails and seeing you at the Forum.

The Civil Division Leadership Team,  
Judge Ramsey Johnson, Presiding Judge  
Judge Laura Cordero, Deputy Presiding Judge  
Zabrina Dempson, Director  
Pamela Hunter, Deputy Director