

## ATTENTION: February 2018 BAR APPLICANTS

who plan to use a laptop for the District of Columbia Bar Exam

**The opening date for laptop registration has been changed to January 25, 2018.** All other deadlines remain the same.

**(IF YOU ARE AN MBE ONLY APPLICANT, OR PLAN TO HANDWRITE YOUR EXAM, OR IF YOU HAVE WITHDRAWN FROM THE EXAM YOU MAY DISREGARD THIS NOTICE.)**

### Laptop Liability Release Form

Applicants who wish to use their laptops to sit for the essay portion of the February 2018 Uniform Bar Examination are required to complete a notarized Laptop Liability Release Form and return it by U.S. Mail on or before February 1, 2018. Any applicant who does not complete the release form will not be allowed to use a laptop at the February 2018 Bar Exam. You may access the release form

here:[https://www.dccourts.gov/sites/default/files/divisionspdfs/committee%20on%20admissions%20pdf/COA\\_Laptop\\_Liability\\_Release\\_Form.pdf](https://www.dccourts.gov/sites/default/files/divisionspdfs/committee%20on%20admissions%20pdf/COA_Laptop_Liability_Release_Form.pdf)

### Registration

To use a laptop for the exam you must **register and make payment** at [www.exam4.com](http://www.exam4.com). Select Bar Exam, then choose District of Columbia as the jurisdiction. Please read all instructions carefully for registration, software download and practice sessions. If you encounter any issues with the online registration process or your practice exam, you should contact Extegrity Exam 4 support via the form at the bottom of the support page at:<https://www.exam4.com/support>. If you do not follow the instructions properly you may be delayed in launching the software at the bar exam. **Payment of a non-refundable and non-transferable registration fee will be due upon registration.**

### Deadlines

Registration begins on **January 25th** and ends on **February 2<sup>nd</sup>**. The Exam4 software must be downloaded and payment made **no later than**

**January 31<sup>st</sup> to avoid late fees. Registration and payment made on February 1<sup>st</sup> and 2<sup>nd</sup> will incur late fees. No registration or payment will be accepted after February 2, 2018.** Only applicants who have registered for laptop testing before the deadline will be permitted to use computers to complete the essay portion of the Bar Exam. Applicants who have not registered, downloaded and paid for the software by the deadline will handwrite the essay portion of the exam.