

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
ADMINISTRATIVE ORDER 06-15**

**(Special appearances for L&T Mediation)**

**WHEREAS**, the Superior Court Civil Division, through its Scheduling Order has implemented a requirement of alternative dispute resolution (usually mediation) for all cases on Civil Calendars, including landlord tenant jury cases; and

**WHEREAS**, the Landlord and Tenant Branch strongly encourages mediation in non jury L&T cases; and

**WHEREAS**, the DC Bar Pro Bono Program, with the Bar's Landlord Tenant Implementation Committee, proposes to initiate a project, the D.C. Bar Pro Bono Program Mediation Representation Pilot Project, to make available pro bono representation for the limited purpose of mediation to unrepresented, low-income litigants in landlord tenant cases when the opposing party is represented by counsel, in order to assure fairness and effectiveness of mediation; and

**WHEREAS**, in order to participate in this project, counsel will need to be able to enter limited appearances, not expressly recognized in the Superior Court Rules of Civil Procedure, which will automatically expire at the conclusion of the mediation;

**NOW, THEREFORE**, it is by the Court,

**ORDERED**, counsel participating in the D.C. Bar Pro Bono Program Mediation Representation Pilot Project are hereby authorized to file a praecipe noting a limited appearance titled, "Limited Appearance for the Purpose of Mediation" (suggested form attached to this Administrative Order) in either the Civil Division or the Landlord and Tenant Branch, with the understanding that such appearance will automatically expire at the conclusion of the mediation, without necessity of filing a motion to withdraw; and it is further

**ORDERED**, nothing in this order shall preclude counsel appearing under its provisions from subsequently entering a general appearance for the duration of the litigation; and it is further,

**ORDERED**, that this order shall remain in effect until further order of the Court.

**SO ORDERED.**

Admin order 06-15, p. 2

**BY THE COURT**

**August 31, 2006**

\_\_\_\_\_/s/\_\_\_\_\_  
**Rufus G. King, III,  
Chief Judge**

**Copies to:**

**Judges  
Senior Judges  
Magistrate Judges  
Division Directors  
Executive Officer  
Clerk of the Court  
Library  
Daily Washington Law Reporter  
Gideon Website  
DC Bar Webmaster**

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
CIVIL DIVISION, LANDLORD AND TENANT BRANCH  
BLDG. B, 510 4th STREET, N.W., RM. 110  
Washington, D.C. 20001 Telephone (202) 879-1152

\_\_\_\_\_  
Plaintiff/Landlord

v.

L&T. \_\_\_\_\_

\_\_\_\_\_  
Defendant/Tenant

**LIMITED APPEARANCE FOR THE PURPOSE OF MEDIATION**

THE CLERK OF THE COURT will please note that I am a pro bono attorney participating in the D.C. Bar Pro Bono Program Mediation Representation Pilot Project and am entering a "Limited Appearance for the Purpose of Mediation" pursuant to Administrative Order 06-15 to represent (circle one) Plaintiff/Landlord or Defendant/Tenant in the above-captioned case during the mediation session ONLY. Party information shall not change, and all Court notices shall continue to be sent to (circle one) Plaintiff/Landlord or Defendant/Tenant directly.

My appearance will automatically expire at the conclusion of the mediation, whether or not the case is resolved. Nothing in these Pilot Project proceedings shall preclude me from subsequently filing an appearance pursuant to Court Rules and providing pro bono representation for the duration of the litigation.

\_\_\_\_\_  
Attorney Name (Please Print)

\_\_\_\_\_  
Attorney Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

cc: \_\_\_\_\_  
Opposing Counsel