



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT NO. 1

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT

ISSUE DATE: September 13, 2022

SUBJECT: Solicitation No. DCSC-23-RFP-3 - Manage, Maintain and Operate Food Services at the Courts' Cafe and the Judges' Dining Room

PROPOSAL

SUBMISSION DATE: October 31, 2022, by 1:00 p.m., Eastern Standard Time (EST).

The subject solicitation is amended as follows:

1. The date for receiving proposals has been changed:

FROM: September 22, 2022, by 1:00 p.m., EST.

TO: October 31, 2022, by 1:00 p.m., EST.

2. Clause L.5 - Explanation to Prospective Offerors is revised as follows:

L.5.1 Any prospective offeror desiring an explanation or interpretation of this solicitation must request it by email no later than September 29, 2022, by 1:00 p.m. Requests should be directed to the procurement contact person at the e-mail address listed in Section L.4. Any substantive information given to a prospective offeror concerning a solicitation will be furnished promptly to all other prospective offerors as an amendment to the solicitation, if that information is necessary in submitting offers or if the lack of it would be prejudicial to any other prospective offerors. Oral explanations or instructions given before the award of the contract will not be binding.

3. Clause L.24 - Pre-Proposal Conference/Site Visit is revised as follows:

L.24.1 A Pre-proposal conference/site visit will be held on September 22, 2022, at 10:00 a.m. All interested persons/firms must notify the Contract Specialist by email at reginald.ramdat@dccsystem.gov that they plan to attend. We will assemble in the lobby by the Information Office at 500 Indiana Avenue, N.W., Washington, D.C. 20001. Due to COVID-19, masks are required.

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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be submitted in accordance with the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation. Offerors who have already submitted their responses may revise their technical and/or price proposals.

Geoffrey A. Mack

Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm