



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT NO. 1

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT

ISSUE DATE: November 8, 2021

SUBJECT: Solicitation No. DCSC-22-FSS-21 - Temporary Personnel Services

PROPOSAL

SUBMISSION DATE: November 23, 2021, by 1:00 p.m., Eastern Standard Time (EST).

Responses to written question(s) received from prospective offeror(s) are included as Attachment A to this amendment. In addition, the following is amended:

1. The date for receiving proposals has been changed:

FROM: November 15, 2021, by 1:00 p.m., EST.

TO: November 23, 2021, by 1:00 p.m., EST.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be submitted in accordance with the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation. Offerors who have already submitted their responses may revise their technical and/or price proposals.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm

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ATTACHMENT A

Solicitation No. DCSC-22-FSS-21 - Temporary Personnel Services

RESPONSE(S) TO QUESTION(S) RECEIVED

1. What is the estimated budget for this RFP? If unknown, please specify previous spending.

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

2. Please provide name of the current vendor providing the services with a copy of their proposal including cost sheet.

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

3. Is there any preference for local vendor?

Response: **No. The District of Columbia Courts are seeking proposals from qualified GSA SCHEDULE firms authorized to provide Temporary Personnel Services in accordance the attached solicitation.**

4. Is it mandatory to have a local office?

Response: No.

5. We are interested in more information regarding the current contract. What does their current contract with Midtown Personnel Inc. entail?

Response: Please refer to Section B and Section C of the solicitation.

6. Are they also submitting a rebid to continue their services?

Response: We do not know.

7. Whatever additional information you can provide me would be great.

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

8. Is this a follow-on requirement? If yes, please provide incumbent name, contract number and historical level of effort.

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

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Contract No. DCSC-15-RP-0061. The Court is very satisfied with the incumbent performance.

9. Who are the current vendors providing this service to the Courts?

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

10. What are the current vendors rates for the positions listed in this RFP?

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

11. How much has the court spent on temporary personnel services in 2018, 2019, and 2020?

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

12. When was the last agreement for temporary personnel services signed?

Response: September 2020.

13. Can we receive a copy of current contracts the Courts has with vendors currently providing temporary personnel services?

Response: Please refer to Attachment J.10 – Responses to Frequent Questions of the solicitation.

14. This email is in regards to above mentioned solicitation ,” On page no 44,#1.25 Contract type- This is a labor hour contract with fixed hourly rates. The proposed rated shall be no higher that your GSA schedule rates.”

Since we have a GSA contract but it is for IT positions only and this solicitation is for NON-IT positions. Please confirm if we are eligible to bid on this or not?

Response: To be eligible for a contract award, offerors should comply with the requirements for the solicitation.