



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT NO. 2

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT

ISSUE DATE: July 27, 2023

SUBJECT: Solicitation No. DCSC-23-RFP-139 - Inventory Management & Control System

PROPOSAL

SUBMISSION DATE: August 3, 2023, by 1:00 p.m., Eastern Standard Time (EST).

Responses to written question(s) received from prospective offeror(s) are included as Attachment A to this amendment. In addition, the following is amended:

1. The date for receiving proposals has been changed:

FROM: July 31, 2023, by 1:00 p.m., EST.

TO: August 3, 2023, by 1:00 p.m., EST.

2. DELETE: Clause C.2 in its entirety and REPLACE with following revised Clause C.2:

C.2 The project implementation/completion and training shall be within one (1) year from the contract award date. This includes the furnishing and implementation of the new Inventory Management & Control system, transition/migration of data from the current inventory systems to the new inventory system and training. The data transition/migration shall include a clear description of the data mapping. The Contractor shall identify Administrator and User roles and provide training.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be submitted in accordance with the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation. Offerors who have already submitted their responses may revise their technical and/or price proposals.



Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

DCSC-23-RFP-139
INVENTORY MANAGEMENT & CONTROL SYSTEM

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm

DCSC-23-RFP-139
INVENTORY MANAGEMENT & CONTROL SYSTEM

ATTACHMENT A

RESPONSE(S) TO QUESTION(S) RECEIVED

1. QUESTION: September 30, 2023 is a very tight timeline, as the solicitation is due July 31, 2023, leaving less than 60 days. to complete the project. Is the DC Court looking for a complete delivery of the inventory management system by 9/30/2023? Or is this a flexible date?

RESPONSE: The project implementation/completion and training shall be within one (1) year from the contract award date. This includes the furnishing and implementation of the new Inventory Management & Control system, transition/migration of data from the current inventory systems to the new inventory system and training. The data transition/migration shall include a clear description of the data mapping. The Contractor shall identify Administrator and User roles and provide training.

2. QUESTION: Is DC court looking for a customized solution tailored made to its needs, or an off-of-the-shelf software solution? The reason we ask this is due to the tight project completion date. We have excellent and experienced IT talent to do a quality work, but with a tight timeline, we would like to seek clarification if the DC Courts is looking for a customized solution.

RESPONSE: See Clauses C.3, C.4, C.5 of the solicitation.

3. QUESTION: What is the budget range for this project?

RESPONSE: The Courts does not disclose the budget for its projects.