

D.C. Courts
Case Management System

INSTRUCTIONS: Offerors shall submit questions pertaining to this RFP by populating the blue-shaded cells. Questions are due to the contact person and by the due date and time listed in the RFP. Add rows as necessary.

1	Can you please provide additional detail on the scope of Functional Requirement 419? For instance, is there anything unique about these case files for the Tax Division from the information that is maintained in OnBase and outlined in C5.18?	C.5.18; page 2	There is nothing unique about the cases for the Tax Division in that the standard data elements are captured in the CMS and document images are maintained in the DMS.
2	What is the protocol for each of the exchanges?	C.5.11 and C.5.12, p 20; Appendix J.16 Interface Descriptions	The current protocol for each of the existing interfaces varies according to nature of the exchange and the partner system. Example protocols include SOAP and Restful Web Services; sFTP; and Database links.
3	What is the data format for each of the exchanges?	C.5.11 and C.5.12, p 20; Appendix J.16 Interface Descriptions	Data formats for each existing interface vary depending on the contents of the transactions. Example formats include: Text; Base64 encrypted PDFs; and TIFs
4	Is there any technical documentation available to vendors for each of the exchanges?	C.5.11 and C.5.12, p 20; Appendix J.16 Interface Descriptions	No, the Courts expect each vendor to use the background provided in Section C and Appendix J.16 along with past experience and expertise to propose an approach for the listed exchanges. Also, as stated on page 32 item k Interface Tools and Interface Creation, each vendor is encouraged to submit assumptions driving this proposal.
5	How many different data exchange points are there outbound from the CMS?	C.5.11 and C.5.12, p 20; Appendix J.16 Interface Descriptions	Appendix J.16 lists each of the interfaces within the scope of this solicitation.
6	How many different data exchange points are there inbound to the CMS?	C.5.11 and C.5.12, p 20; Appendix J.16 Interface Descriptions	Appendix J.16 lists each of the interfaces within the scope of this solicitation.
7	Abila's MIP Financial System - Can the court confirm that this is part of the Disbursement process?	Appendix J.16 Interface Descriptions	Yes, the interface between the CMS and the Abila MIP Financial System is part of DCC's disbursement process.
8	Abila's MIP Financial System - Can the court confirm that the only data necessary for retention in the CMS is the 'check number' produced by the Abila Financial System?	Appendix J.16 Interface Descriptions	No, the Check Number generated within MIP is not the only data necessary for retention in the CMS.
9	CJCC JUSTIS System – Juvenile - Parts of the description indicate seem to be very similar to the CFSA FACES system description. Can this be clarified?	Appendix J.16 Interface Descriptions	The Court recognizes this oversight in Appendix J.16. The Outbound description of the Juvenile CJCC JUSTIS System mimics the Adult CJCC JUSTIS System interface not the CFSA FACES system interface. We apologize for any confusion this may have caused.
10	Juvenile Probation Case Management (JPCMS) - What system do these Juvenile Probation cases originate?	Appendix J.16 Interface Descriptions	Juvenile probation cases stemming from juvenile delinquency and abuse and neglect matters currently are originated in the CMS via electronic interface exchanges described in Appendix J.16. Juvenile probation cases created as a result of truancy or arrests outside of the DC area originate within the JPCMS.
11	Juvenile Probation Case Management (JPCMS) - Is the CMS or the JPCMS the system of record for the Juvenile Probation cases?	Appendix J.16 Interface Descriptions	All juvenile probation cases are currently accounted for in both the CMS as well as the JPCMS. While these matters are not considered legal cases, the system of record is the CMS.
12	Juvenile Probation Case Management (JPCMS) - What data must remain synchronized between the two applications?	Appendix J.16 Interface Descriptions	Appendix J.16 includes references to the data synchronization between the CMS and JPCMS.
13	District of Columbia Bar Association - Does the integration data contain the current status of all attorney records, or only updates to the records?	Appendix J.16 Interface Descriptions	Currently there is no electronic interface exchange between the CMS and the DC Bar Association but the intent is to collect and maintain the current status of attorneys active with DCC.

D.C. Courts
Case Management System

14	CFSA's FACES System – Case Initiation - It appears that the descriptions for the three 'CFSA's FACES System' exchanges (#8-10) are the all the same. Can the court clarify the descriptions for these three items?	Appendix J.16 Interface Descriptions	As described in J.16 there are 3 components of the current CFSA FACES interface: Inbound case initiation; Inbound (post case initiation) submittals; and Outbound judicial orders.
15	CFSA's FACES System – Case Initiation - Can the court confirm that this item refers only to Case Initiation and Complaint document generation as well as the subsequent notification of Hearing information?	Appendix J.16 Interface Descriptions	Please see related response in previous question.
16	CFSA's FACES System – Case Initiation - Is there a listing of fields available for the outbound Hearing data file?	Appendix J.16 Interface Descriptions	No, the Court has elected not to provide that level of detail within the solicitation. We understand the difficulty of estimating the level of effort for these interfaces with the information given. Offerors should make assumptions based on the information provided in the RFP, and provide a cost for each one. The price proposal template (Appendix J.14) contains space to detail your assumptions related to these costs.
17	CFSA's FACES System – Case Initiation - Is there a listing of fields available for the inbound Case Initiation file?	Appendix J.16 Interface Descriptions	No, the Court has elected not to provide that level of detail within the solicitation. We understand the difficulty of estimating the level of effort for these interfaces with the information given. Offerors should make assumptions based on the information provided in the RFP, and provide a cost for each one. The price proposal template (Appendix J.14) contains space to detail your assumptions related to these costs.
18	CFSA's FACES System – Case Initiation - Is the Case Initiation data imported in a single file?	Appendix J.16 Interface Descriptions	A single batch file with one or more transactions is delivered to the Court's sFTP server where the transfer to the interface platform takes place for individual transaction processing.
19	CFSA's FACES System – Case Initiation - Is the Hearing data exported in a single file?	Appendix J.16 Interface Descriptions	Yes, a single XML file.
20	CFSA's FACES System – Case Initiation - Can the court confirm the intention to have the Complaint document generated by the CMS upon receipt of the Case Initiation data?	Appendix J.16 Interface Descriptions	Yes
21	CFSA's FACES System – Subsequent Filing - Can the court confirm that this item refers only to the Subsequent Filings received by the court from the FACES System? Is that the correct interpretation of this integration item?	Appendix J.16 Interface Descriptions	Yes, that is the correct interpretation.
22	CFSA's FACES System – Subsequent Filing - Is there a listing of fields available for the Subsequent Filings file?	Appendix J.16 Interface Descriptions	No, the Court has elected not to provide that level of detail within the solicitation. We understand the difficulty of estimating the level of effort for these interfaces with the information given. Offerors should make assumptions based on the information provided in the RFP, and provide a cost for each one. The price proposal template (Appendix J.14) contains space to detail your assumptions related to these costs.