



Herbert Rouson, Jr., J.D.
Acting Executive Officer

Dana A. Friend
Deputy Executive Officer

DISTRICT OF COLUMBIA COURTS
Administrative Services Division

Office: Gallery Place
616 H Street NW, 6th Floor
Washington, DC 20001
Mailing Address: 500 Indiana Avenue NW
Washington, DC 20001-2131



Geoffrey A. Mack
Administrative Officer

AMENDMENT NO. 0001

TO: ALL PROSPECTIVE CONTRACTORS

**AMENDMENT
ISSUE DATE: June 30, 2025**

SUBJECT: Solicitation No. DCSC-25-RFP-66
*Multiple Award IDIQ Contract for Furniture and
Furnishings Products & Services*

**PROPOSAL
SUBMISSION
DATE: JULY 22, 2025_ by -12:00 PM**
Eastern Standard Time

This Amendment ("Amendment") No. 1 is issued and hereby published on the Courts' website and effective as of the date shown above. Except as modified hereby, the RFP remains unmodified.

Please see Attachment- A to this Amendment 0001 – "Responses to Questions Posed by Potential Offerors".

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to all prospective Offeror's. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.

Geoffrey A. Mack

Geoffrey A. Mack
Contracting Officer

Acknowledgement of this Amendment, together with the Offeror's proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number 0001 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

This Amendment Number 001 is acknowledged and is considered a part of the proposal for Solicitation Number– Solicitation No. DCSC-24-RFP-066 Multiple Award AEP IDIQ Services.

Signature of Authorized Representative

Date

Name of Authorized Representative

Title of Authorized Representative

Name of Offeror

Attachment A

From: Flor Rivera		Q & A Round: 1
Program: Capital Project Facilities Management Division		Date:
Email: maria.rivera@dccsystem.com		Pages: 2
cc: Judith.Hill@dccsystem.gov	DC Courts	
cc:		
cc:		
cc:		

This Document includes the following:

-Solicitation Questions & Answers Round: 01

SOLICITATION QUESTIONS & ANSWERS: ROUND 1
QUESTIONS FROM BIDDERS RECIEVED 6/27/25

Question #1: Hard copies are requested, please confirm if an electronic submission will be acceptable.

Response: Both five (5) hard copies and one (1) electronic copy is required per Section L.2.1: Offerors are to submit one (1) signed original and four (4) copies of the proposal along with one (1) electronic copy on a USB 'thumb drive' device (PDF and Excel file).

Question #2: Is J.11 for reference only or does this need to be populated and returned?

- J.12, J.16, J.19 is clear to us to be populated and returned

Response: Attachment J.11 – DCC Furniture and Furnishings Specification Catalog is for reference only. There is no requirement, as part of this solicitation, to provide pricing data or make any adjustments in this Excel file; therefore, all sheets are protected to ensure data integrity.

Question #3: The pricing sheet suggests responding with unit pricing. Should this account for shared panels to provide a more realistic reflection of proposed costs?

Response: No. Please provide a price per typical as a stand-alone individual panel wrapped typical.

Question #4: Please confirm whether the storage pull should be specified as linear or integral (no hardware).

Response: Integral pull (no hardware).

Question #5: The panels in the Clerk Workstation call for 57" high panels. Would 58" high panels be acceptable?

Response: Yes.

Questions #6: The panels in the JAA Workstation call for 64" high panels. Would 66" high panels be acceptable?

Yes, if this height can accommodate overhead storage bins. Please note that the JAA Workstation requires two (2) different panel heights.

Question #7: The JAA Workstation and other panel-based workstations specify wood veneer trim. We can provide wood veneer top caps with Haworth Compose, but vertical connectors are not available in wood veneer. Would this be acceptable?

Response: Bidder should provide the manufacturer's standard product that is closest to the specified requirements. DCC's preference is for a product line that can accommodate both top cap and vertical trim in veneer.

Question #7 We are in need of the CAD files for CR 120 & ROD. Is it possible to get these so we can get started on the drawings please?

The Courts does not have CAD files for both projects as they are in the process of being developed. We are asking participants to cost out the list provided in Attachment J.16 (Task Order 2) and J. 19 (Task Order 3). Once final plans are done a Modification will be issue to make any adjustment as necessary.