



Herbert Rouson, Jr., J.D.
Executive Officer

Dana A. Friend
Deputy Executive Officer

DISTRICT OF COLUMBIA COURTS
Administrative Services Division
500 4th Street NW, 3rd Floor
Washington, DC 20001
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Washington, DC 20001-2131



Geoffrey A. Mack
Administrative Officer

PRE-BIDDERS CONFERENCE

DCSC-25-RFP-046
DC Courts Janitorial Services

Capital Projects and Facilities Management Division (CPFMD)

Thursday, March 13, 2025, @ 11:00 AM

AGENDA

1. Opening Greeting -Kenneth Evans
2. Greetings -Dana Friend
 - a. Introductions. -DC Courts Staff
 - b. DC Court Support Contractors -Court Contractors
 - c. Request all attendees to introduce themselves. -Attendees Present
3. Contract Administration -Kenneth Evans
 - a. This is an Open Market Procurement (**No mandatory set asides**)
 - b. The contract will be one year, a base year plus four one-year options.
 - c. Contract Type: Fixed-Price
 - d. Refer all official correspondence to Kenneth Evans, Senior Contract Specialist Kenneth.Evans@dccsystem.gov.
 - e. Closely review all Solicitation files
4. Procurement Schedule -Kenneth Evans
 - a. Site Visits (two days – today at 1:00 PM and tomorrow at 1:00)
 - b. Questions are due Monday, March 24, 2025, by 2:00 PM
 - c. Responses “estimated” Monday, March 31, 2025 (Posted on Web)
 - d. Proposal due Monday, April 07, 2025, by 2:PM
 - e. The anticipated award is Monday, April 21, 2025.

5. Question and Answer
 - Kenneth Evans
 - Brett Johnson
 - Enor Williams
6. Key Solicitation Requirements:
 - Kenneth Evans
 - a. Your package must contain one (1) electronic copy (on flash drive), One Original complete volume with signatures, and five 5 copies.
 - b. They are due **Monday, April 07, 2025, at 2:00 PM.**
 - c. Proposals shall be submitted in two parts, titled "Technical Proposal" and "Price Proposal."
7. Meeting Adjourned.



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March 13, 2025, @ 11:00 am
Sign-In Sheet

Name:	Organization:	Phone:	Email:	Initials
Kenneth Evans, Jr. Senior Procurement Specialist	ASD	(202) 879-8776	kenneth.evans@dccsystem.gov	
Judi Hill Director (Acting)	CPFMD	(202) 879-2871	judith.hill@dccsystem.gov	
Danielle Reinhold Chief of Capital Projects	CPFMD	(202) 446-3535	danielle.reinhold@dccsystem.gov	
Brett Johnson Chief of Building Operations	CPFMD	(202) 879-4261	brett.johnson@dccsystem.gov	
Enor Williams	CPFMD			
Name:	Organization:	Phone:	Email:	Initials
SAIMOUNIKA MADADI	LGC/NISSOU	947 999 6444	Mounika.Madadi@LGCORP.	MM
OSCAR NAVARRETE	M+N Contractors	301 389 0215	oscar@mncallc.net	ON
Francisco Romero	Total Quality	301 656 2440	fromero@tqservices.biz	FR
Carlos Sanchez	LRassociates LLC	703-599-3965	CSanchez@LRassociatesLLC.com	C.S.
Chase Pauli	LRassociates LLC	703-656-6416	cpauli@LRassociatesLLC.com	CP
NEIL MATTHEWS	ALIANZA	301 519 7500	NMATTHEWS@ALIANZA Services.com	MM
LUIS SANDOVAL	ALIANZA	301 519 7500	LSANDOVAL@ALIANZA Services.com	LS
David May	UNITED/EASTCO	(637) 831-4726	DMAY@EASTCO BUILDING SERVICES.com	DM
Yolanda Sprivy	Chappel's Cleaning	240-318-5380	ysprivy@Chappel's Cleaning.com	YS
Kyle Henson	NIKA	512-636-8112	KHenson@nika solutions.com	KH
Rosanna Cruz	NIKA	301-509-7385	rcruz@nikasolutions.com	RC
Nathan Lee	CS Maintenance	443-720-7117	NLee@CS maint. com	ML
Shan Ahn	CS Maintenance	"	SAhn@CS maint. com	ML
Valarie Dock	Bolan Capital	202 346 1636	vdock@bolan-capital.com	VD
Rosaura Sosa	PSS CONSULTING	203-824-3365	RSOSA@PSS CONSULTING.com	RS
Neshonia Armstrong	Majied Agency	418-424-2128	Shonia.armstrong@gmail.com	NA
Latifah Majied	Majied Agency	240-603-1077	Latifah.majied@theMajiedagency	LM

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