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**DISTRICT OF COLUMBIA COURTS**  
**Capital Projects and Facilities Management**

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Geoffrey A. Mack  
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**AMENDMENT NO. 01**

**TO:** **ALL PROSPECTIVE BIDDERS**

**AMENDMENT**  
**ISSUE DATE:** **September 14, 2023**

**SUBJECT:** **DCSC-23-RFP-175**  
**RFP TITLE:** **Courts General Construction Maintenance and Repair Services**

**PROPOSAL**  
**SUBMISSION**  
**DATE:** **Friday, September 22, 2023, by 3:00 pm,**  
**Eastern Standard Time**

The subject request for Amendment #01, for solicitation DCSC-23-RFP-175, Courts General Construction Maintenance and Repair Services, issued on September 14, 2023, is amended as follows:

**RFP Question & Answers: Round 01**

**Q.1** Attachment K.1 does not appear to have been provided in either the “Attachments” file or the original RFP document – please provide

**A.1** Refer to attachment K.1 posted with this Amendment.

**Q.2** L.2.2.1 – references Third Party Inspection services – please confirm that this should instead reference General Construction Maintenance and Repair Services

**A.2** Confirmed. Update to section L.2.2.1:

Brief history of the Offeror’s company to include type of services offered, size of company and years of experience providing General Construction Maintenance and Repair Services

**Q.3** L.2.4.1.1 , L.2.6.4, and L.2.8.1 reference Commissioning Services – please confirm that these should instead reference General Construction Maintenance and Repair Services

**A.3 Confirmed. Update to section L.2.4.1:**

L.2.4.1.1 Brief history of the Offeror's company to include type of services offered, size of company and years of experience providing General Construction Maintenance and Repair Services.

Update to section L.2.6.4:

Identify what General Construction Maintenance and Repair Services will be performed by the offeror and what services will be performed by the teaming partners (if any), including the size of supporting staff available by discipline.

Update to section L.2.8.1

Explain the processes for coordinating, implementing and documenting of General Construction Maintenance and Repair Services services including at a minimum primary line of communication and reporting, coordination with the COTR and managing documentation.

**Q.4** Please confirm SECTION K: REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS is to be included under Tab A with the other Signed Attachments

**A.4 Confirmed.**

**Q.5** Are completed Past Performance Questionnaires to be included with the proposal, or be submitted directly to the Courts by the reference organization?

**A.5 The offerors shall submit the Past Performance Questionnaires with the proposal.**

**NOTICE TO POTENTIAL AWARD RECIPIENTS**

All District of Columbia awards Recipients are paid through the IPP portal. If you have responded to the corresponding solicitation to receive an award, you must be registered in the System for Award Management. (SAM.gov) and registered in our Oracle system,

To register in Oracle, you must be in SAMs first to receive your unique entity ID.

**To register in SAMs:** <https://sam.gov/content/entity-registration>

**To register in Oracle:** The link and instructions are included in the attachment to this amendment.

Please don't wait until the last week to register; waiting could prevent you from being eligible or receiving your award in time. September 30th will be a hard deadline.

**This Document includes the following:**

- Solicitation Questions & Answers Round: 01
- Attachment K
- Oracle Registration Instructions

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

One (1) copy of this amendment is being sent to all prospective Offerors. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.

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Geoffrey Mack  
Contracting Officer

Acknowledgement of this Amendment, together with the Offeror's proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number #01 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

**This Amendment Number #01 is acknowledged and is considered a part of the proposal for Contract DCSC-23-RFP-175, Courts General Construction Maintenance and Repair Services.**

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Signature of Authorized Representative

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Date

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Name of Authorized Representative

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Title of Authorized Representative

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Name of Offeror

cc: <a href="mailto:Brett.Johnson@dccsystem.gov">Brett.Johnson@dccsystem.gov</a>	DC Courts
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