



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



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AMENDMENT NO. 1

TO: ALL PROSPECTIVE BIDDERS

AMENDMENT

ISSUE DATE: February 10, 2020

SUBJECT: Solicitation Number DCSC-20-FSS-48 – Business Intelligence Professional Services

PROPOSAL SUBMISSION

DATE: Tuesday, February 18, 2020, no later than 2:00 p.m., Eastern Standard Time.

The subject solicitation is amended as follow:

1. The proposal due date is changed from February 13, 2020 to February 18, 2020, no later than 2:00 p.m., Eastern Standard Time.
2. Responses to Prospective Contractors Questions:

1. **Section C.3 specifies Reduce the total number of reporting systems and associated licensing/support costs;** - What number of reporting systems are currently identified for conversion to the BI Solution?

Answer: We currently have OBIEE solution and will transition to a power BI in the near future

2. There no specific defined requirements for the dashboards identified in the RFP, will DCSC provide specific requirements post award or is vendor expected to conduct requirements analysis and discovery post award?

Answer: The requirements for dashboards new and existing will be provided post vendor selection.

3. Do any of the dashboards exist in Power BI, if not, how many and which dashboards need to be ported between OBIEE and Power BI.

Answer: We do not have any dashboards in PowerBI currently. We expect to transfer about 2/3 division PM / Caseloads dashboards to PowerBI.

4. Can a vendor propose its own payment plan?

Answer: Yes

5. The requirements for personnel qualifications states "OBIEE/Power BI".
 - a. Is DCSC expecting vendor to propose appropriate solution of Power BI or OBIEE? **Answer:** Both
 - b. Does DCSC has Power BI licenses and infrastructure up and running for vendor to propose Power BI solution? **Answer:** We are in the process of acquiring the power BI licenses.

6. Do any of the dashboards requested as deliverables exist today in any format? If yes, how many and which ones?

Answer: Yes, we have the dashboards requested in the RFP with the exception of HR, Budget & Finance, Domestic Violence Division, DCCA Chief Judge dashboards.

7. Is the vendor expected to leverage existing Datamart at DCSC or establish a new Datamart?

Answer: Leverage the existing datamart.

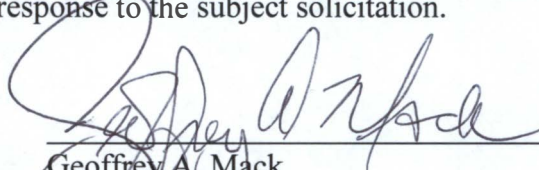
8. Will DCSC provide the Business rules and logic of individual dashboards to vendor at the start of the contract or is vendor expected to develop analysis of the dashboards as part of the contract?

Answer: Yes, DC Courts will provide the business requirements.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents. Offerors shall submit their offers in sealed envelopes, identified on the outside by the solicitation number and submission date, in accordance the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or

price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.



Geoffrey A. Mack
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm