



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



Page 1 of 2

AMENDMENT NO. 1

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT

ISSUE DATE: February 14, 2024

**SUBJECT: Request for Information Number DCSC-24-RF1-2
Legal Case and Document Management
System**

**REQUEST FOR
INFORMATION
SUBMISSION**

**DATE: Tuesday, March 26, 2024, no later than 2:00 p.m., Eastern Standard
Time**

The subject Request for Information (RFI) is amended as follow:

- 1. The subject RFI submission date is changed from March 19, 2024, to Tuesday, March 26, 2024.**
- 2. Delete Request for Information issued on February 6, 2024, in its entirety and Replace with the attached Revised Request for Information.**

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the RFI. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject RFI. Offers shall be delivered in accordance with the instructions provided in the RFI documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission.

Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject Request for Information.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm