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Geoffrey A. Mack
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AMENDMENT NO. 1

TO: ALL PROSPECTIVE BIDDERS

**AMENDMENT
ISSUE DATE: December 8, 2022**

**SUBJECT: Solicitation Number DCSC-23-RFP-20_Soft Skills
Development Training Services**

**RFP SUBMISSION
DATE: Thursday December 22, 2022, 8:00 AM - 3:00 PM,
Eastern Standard Time (EST)**

The subject solicitation is amended as follow:

Response to written questions received from prospective offerors are included in this amendment as an attachment.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy of the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be emailed in accordance with the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm

Attachment: **Questions and Responses**
Solicitation No.: **DCSC-23-RFP-20**
Caption: **Soft Skills Development Training Services**

1. Does the following CANCELLATION POLICY: The DC Courts reserves the right to cancel a scheduled class seven (7) days prior to the scheduled class date if the class registration is not sixty (60%) full. The course will be cancelled and rescheduled at the discretion of the DC Courts Center for Education and Training Division apply to solicitation N0: DCSC-23-RFP-20 Soft Skills Development Training Services?

Response: Classes that are not 60% full **five (5) business** days before the first session will be cancelled and rescheduled at the discretion of the DC Courts Center for Education and Training (CET).