



Cheryl R. Bailey, Ph.D.  
Acting Executive Officer

Herbert Rouson, Jr., J.D.  
Acting Deputy Executive Officer

DISTRICT OF COLUMBIA COURTS  
Administrative Services Division  
Office: Gallery Place  
700 6<sup>th</sup> Street, NW – 12<sup>th</sup> Floor  
Washington, DC 20001  
Mailing Address: 500 Indiana Avenue NW  
Washington, DC 20001-2131



Geoffrey A. Mack  
Acting Administrative Officer

**AMENDMENT NO. 01 (A01)**

**A01 ISSUE DATE:** May 3, 2023  
**TO:** ALL PROSPECTIVE OFFERORS  
**IN REGARD TO:** RFP# DCSC-23-GSA-97  
OMB Circular A-123 Services  
**RFP CLOSE DATE:** Tuesday, May 23, 2023 by 2:00p EST

The above-mentioned solicitation is hereby amended as follows:

1. The close/submission date has been extended from Thursday, 05/11/2023 to Tuesday, 05/23/2023 by 2:00p EST
2. The Questions Due Date has been extended to Tuesday, 05/09/2023. All questions MUST be submitted, via email, by 05/09/2023 at 5:00p EST.
3. See the attached Remove/Delete clause below

**\*\*ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

This amendment will be sent to only those offerors who received a copy of the solicitation. This amendment will also be posted on the District of Columbia Courts website. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the above-mentioned solicitation. Offers shall be emailed in accordance with the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offer(s) submitted in response to the above-mentioned solicitation.

*Darlene D. Reynolds*

Darlene D. Reynolds, Contracting Officer

**This amendment is acknowledged and is considered a part of the above-mentioned solicitation.**

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Name of Firm

**REMOVE/DELETE**

**Remove/Delete Section L.2.2.3 in its' entirety:**

~~Each offeror shall submit one completed copy of the RFP, one (1) original and three (3) copies of the Technical Proposal, and one (1) original and three (3) separately bound copies of the Price Proposal. Each proposal shall be properly indexed and include all information requested in the RFP.~~

***PLEASE NOTE: REFER TO SECTION L.1.1 FOR PROPER PROPOSAL SUBMISSION.***