Rule 302. Pleadings and petitions.

(a) Forms of pleadings and petitions.

All proceedings (except foreign conservatorships) shall be initiated by the filing of a petition. Application to the Court for an order in any pending proceeding shall be by verified petition served on the parties and those entitled to notice in accordance with the statute and these Rules. All petitions shall set forth the relief requested and contain a brief statement of the petitioner's entitlement to that relief. A proposed order shall accompany all petitions except the petition that initiated the proceeding. Motions in accordance with SCR-Civil 12 shall not be required except as specifically required by these Rules or as the Court may direct.

(b) Service.

Every pleading required by statute or rules to be served on parties, those entitled to participate and those who filed an effective request for notice shall contain a certificate of service listing the names of those persons served and the date of service.