

Rule 77. Superior Court and Clerk

(a) Clerk's Office and orders by Clerk. The Clerk's Office with the Clerk or a deputy in attendance shall be open during posted hours Monday through Friday. When authorized by law, the Clerk may issue process, enter defaults or judgments by default, and conduct other proceedings which do not require allowance or order of the Court; but the Clerk's action may be suspended or altered or rescinded by the Court upon cause shown.

(b) Notice of orders or judgments. Immediately upon the entry of an order or judgment signed or decided out of the presence of the parties or their counsel, the Clerk shall serve a copy of the order or judgment by mail in the manner provided for in SCR-Dom Rel 5 upon each party who is not in default for failure to appear, and shall indicate the date of mailing in the docket. Such mailing is sufficient notice for all purposes for which notice of the entry of an order is required by these Rules; but any party may in addition serve a notice of such entry in the manner provided in SCR-Dom Rel 5 for the service of papers. Lack of notice of the entry by the Clerk does not affect the time to appeal or relieve or authorize the Court to relieve a party for failure to appeal within the time allowed, except as permitted in the Rules for the District of Columbia Court of Appeals.