



Superior Court of the District of Columbia
Civil Division
500 Indiana Ave NW, Room 5000, Washington DC 20001
202-879-1133 | <https://www.dccourts.gov>

Case Caption: _____

Case Number: _____

**NOTICE TO DEFENDANT (JUDGMENT-DEBTOR)
REGARDING NON-WAGE GARNISHMENT AND EXEMPTIONS**

**There was a judgment entered against you. Your money may be taken to pay a debt.
Read this notice carefully to protect your rights.**

Why am I getting this notice?

You are receiving this notice because a company or a person (the plaintiff) filed a lawsuit against you and won a money judgment against you (see attached Writ of Attachment). A money judgment is a court's decision that you owe money to someone else (the "judgment creditor"). The plaintiff (the judgment creditor) sent the writ to your bank or someone who has your money. The Writ of Attachment asks them to give your money to the person who won the lawsuit against you.

Can I protect my money from being taken?

Maybe. Some types of money are protected, but you must take certain steps to protect it. You can see a list of the types of money you can protect in the instructions. It will be up to a judge to determine if the money should be protected.

If you get some types of benefits (like Social Security), your bank might already be protecting your money automatically. Call your bank to find out.

How do I protect my money?

File a Motion to Exempt (Protect) Funds and Request Hearing. The motion form is attached with instructions at the end of this notice. You can also get a copy from the Clerk's Office or online at <https://www.dccourts.gov/services/forms>. You can also call the lawyer for the company that filed a lawsuit against you. Explain that your money is exempt. Ask them to release your money. You may be asked to provide documentation proving that your money is exempt.

Lawyers from legal services providers may be able to help you for free. For more information on finding legal help, you can visit www.dccourts.gov/services/represent-yourself.