

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
ADMINISTRATIVE ORDER 20-10**

**Special Order for Access to Juvenile Justice Data**

**WHEREAS**, the Criminal Justice Coordinating Council's (CJCC) Juvenile Justice Committee serves as the executive body for the juvenile justice system and is charged with setting juvenile justice strategic priorities; and

**WHEREAS**, the power and duties of the Juvenile Justice Committee include providing relevant and timely data on juvenile justice trends; and

**WHEREAS**, the Juvenile Justice Data Committee fulfils the duties of the Juvenile Justice Committee that pertain to providing relevant and timely data on juvenile justice trends and issues; and

**WHEREAS**, the Juvenile Justice Data Committee is the body that examines and exchanges juvenile justice data on behalf of the Juvenile Justice Committee and consists of the following partnering agencies: Family Court of the DC Superior Court, Family Court's Court Social Services Division, Child and Family Services Agency, Department of Youth Rehabilitation Services, Metropolitan Police Department, Metro Transit Police Department, Office of the Attorney General, Public Defender Service, Department of Human Services, Students in the Care of DC Coordinating Committee, and the Criminal Justice Coordinating Council; and

**WHEREAS**, the CJCC is tasked with coordinating and facilitating information sharing among District and federal criminal and juvenile justice system agencies in the District of Columbia, and the CJCC's Statistical Analysis Center is charged with conducting research and analyses with respect to the District criminal and juvenile justice systems, the CJCC will gather, inspect, copy, compile and analyze data and information from juvenile case records, juvenile social records, and police and other law enforcement records of juveniles; and

**WHEREAS**, in accordance with D.C. Code §§ 16-2331(c)(5), 16-2332(c)(5), and 16-2334(a)(2), the court may permit, by special order, the inspection of juvenile case or social records and access to fingerprint records;

**NOW THEREFORE**, it is hereby

**ORDERED**, that the Executive Director of CJCC shall provide the Executive Officer of the District of Columbia Courts a written list of the CJCC employees authorized to access juvenile records pursuant to this order and shall update the list as necessary; and

**FURTHER ORDERED**, that the partnering agencies' authorized personnel may provide CJCC with data and information from juvenile case records, juvenile social records, and police and other law enforcement records of juveniles in the PINS (persons in need of supervision) and delinquency system so that CJCC may compile and analyze the data and information for the Juvenile Justice Data Committee; and

**FURTHER ORDERED**, that authorized employees of the CJCC may gather, inspect, copy, and analyze information and data from juvenile case records, juvenile social records, and police and other law enforcement records of juveniles in the PINS and delinquency system in order to conduct research and analysis to identify juvenile justice trends and evaluate the impact of existing juvenile justice system efforts in the District, for use with the Juvenile Justice Data Committee; and

**FURTHER ORDERED**, that no final analyses or reports prepared by CJCC staff shall contain any information from which it would be possible to identify any party, witness, social worker, judicial officer, or other person contained or mentioned in the juvenile records, and once pertinent analyses and reports have been prepared, CJCC staff shall delete any such identifying information from all of its records and shall not retain any paper or electronic copies that include the identifying information unless the source agencies expressly agree to allow CJCC to retain the identifying information with the records; and

**FURTHER ORDERED**, that the compiled information may be viewed and distributed to the agencies participating on the Juvenile Justice Data Committee; and

**FURTHER ORDERED**, that data and information compiled by the authorized employees of CJCC pursuant to this order may be shared with the Juvenile Justice Committee during committee meetings, but shall not be distributed otherwise or disclosed to other persons or organizations without further order of the Chief Judge of the Superior Court of the District of Columbia; and

**FURTHER ORDERED**, that any request to distribute or disclose such data and information to other persons for purposes other than the Juvenile Justice Data Committee or the Juvenile Justice Committee shall be made by the CJCC to the Chief Judge of the Superior Court of the District of Columbia.

**SO ORDERED.**

**August 11, 2020**



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**Robert E. Morin**  
**Chief Judge**