

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
ADMINISTRATIVE ORDER 13-21**

**D.C. Volunteer Lawyers Project:  
Law Fellows Providing *Pro Bono* Representation in the  
Superior Court of the District of Columbia Domestic Violence Unit**

**WHEREAS**, the Superior Court has the authority to approve special programs to allow those who are not members of the District of Columbia Bar to provide legal services to the public pursuant to D.C. Court of Appeals Rule 49(c)(10); and

**WHEREAS**, on July 23, 2009, this Court issued Administrative Order 09-10 approving the D.C. Volunteer Lawyers Project (“DCVLP”) as a special program to provide legal services to the public under D.C. Court of Appeals Rule 49(c)(10); and

**WHEREAS**, on July 21, 2011, this Court issued Administrative Order 11-12, extending the DCVLP’s status as a special program under Rule 49(c)(10) for three years, until July 2014; and

**WHEREAS**, attorneys affiliated with the DCVLP have provided valuable *pro bono* representation to low-income clients in family law matters before the Superior Court of the District of Columbia under Administrative Orders 09-10 and 11-12; and

**WHEREAS**, the DCVLP and attorneys practicing in affiliation with the DCVLP have been in compliance with all provisions of Administrative Orders 09-10 and 11-12; and

**WHEREAS**, the Court has reviewed the DCVLP’s written proposal to allow Law Fellows hosted by DCVLP, who are awaiting admission to a bar, to represent clients in petitions for Civil Protection Orders in the Domestic Violence Unit under the supervision of DCVLP; and

**WHEREAS**, on November 19, 2012, this Court issued Administrative Order 12-15 allowing DCVLP Law Fellows to represent CPO petitioners pending bar admissions; and

**WHEREAS**, DCVLP and its Law Fellows have complied with all provisions of Administrative Order 12-15; and

**WHEREAS**, the District of Columbia Court of Appeals Committee on Unauthorized Practice of Law has no objection to this practice under certain conditions;

**NOW, THEREFORE**, it is by the Court,

**ORDERED**, that recent law school graduates who are affiliated with the DCVLP as Law Fellows, and who have taken a bar examination and applied to join the bar of any state but have not yet been admitted to a bar, may provide *pro bono* representation to clients in the Domestic Violence Unit, consistent with the following requirements:

1. The Law Fellows shall be trained and supervised by an enrolled, active member of the District of Columbia Bar in good standing who is affiliated with the DCVLP; and
2. The Law Fellows shall be certified by the dean of the law school from which they have graduated as being “of good character and competent legal ability” as described in D.C. Court of Appeals Rule 48(b)(3); and
3. The Law Fellows shall submit to the DCVLP the results of the bar examination for which they sat prior to commencing their Law Fellowship, and any Law Fellow who does not achieve a passing result on the bar examination will no longer be eligible to represent clients under the terms of this Administrative Order; and
4. The Law Fellows shall disclose to their clients that the Law Fellow is not a member of the D.C. Bar and has not been admitted to the bar of any state; and
5. The Law Fellows shall add the following disclaimer as an asterisk after their name when it appears on pleadings:

“Not admitted to practice in the District of Columbia. This Law Fellow is practicing in this Court under the supervision of the DC Volunteer Lawyers Project under D.C. Court of Appeals Rule 49(c)(10).”; and it is further

**ORDERED**, that the DCVLP shall submit a report to the Court annually, 30 days prior to the anniversary date of this Administrative Order, stating the number of Law Fellows who practiced under this Administrative Order during the preceding year; and it is further

**ORDERED**, that the number of Law Fellows practicing under this Administrative Order shall at no time exceed the number of attorneys affiliated with the DCVLP who are enrolled, active members of the District of Columbia Bar; and it is further

**ORDERED**, that the status of the Law Fellows Pro Bono Program shall terminate three years from the date of this Administrative Order, unless it is extended by the Court.

**SO ORDERED.**

**BY THE COURT**

**DATE: December 16, 2013**

\_\_\_\_\_/s/\_\_\_\_\_  
**Lee F. Satterfield**  
**Chief Judge**

**Copies to:**

**Judges**

**Senior Judges**

**Magistrate Judges**

**Executive Officer**

**Clerk of the Court**

**Division Directors**

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**Daily Washington Law Reporter**

**Jenny Brody, DC Volunteer Lawyers Project**