

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
CIVIL DIVISION**

\_\_\_\_\_  
Plaintiff

v.

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant

**TEMPORARY APPEARANCE**

- SMALL CLAIMS AND CONCILIATION BRANCH**
- CIVIL ACTIONS BRANCH COLLECTION CALENDAR**

THE CLERK OF THE COURT will please note that I am an attorney acting without charge and am entering on behalf of \_\_\_\_\_ (hereinafter “my Client”), a “Temporary Appearance” pursuant to Administrative Order 12-08.

I have informed my client that my appearance is temporary and does not extend beyond the proceedings specified in this Temporary Appearance form.

I will represent my Client in the above-captioned case during today’s court date. Pursuant to the terms of Administrative Order 12-08, my appearance is withdrawn at the conclusion of today’s court date without the necessity of filing a formal Motion to Withdraw.

All Court notices shall be sent directly to my Client.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attorney Name (Please Print)

\_\_\_\_\_  
Attorney Signature

\_\_\_\_\_  
D.C. Bar Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

cc:

\_\_\_\_\_

\_\_\_\_\_