DISTRICT OF COLUMBIA COURTS
POSITION VACANCY ANNOUNCEMENT

Announcement Number: 05-12-035	Opening Date: 05-03-12	Closing Date: **Open Until Filled**	Open To All Applicants
POSITION: IT Security Officer, (IT Security Branch Manager) JS-2210-14	TYPE OF APPOINTMENT: Career Service		Salary: $105,211-$136,771 DC Courts non-judicial employees receive federal retirement and benefits.
Division: Information Technology	LOCATION: 410 E Street N.W.		TOUR OF DUTY: Full-time

BRIEF DESCRIPTION OF DUTIES: Incumbent serves as the senior specialist in systems administration, playing a key role in safeguarding the courts' data and systems from unauthorized access, alteration or compromise. Ensures the integrity, dependability and availability of systems, networks and data through planning, analysis, development, implementation, maintenance and enhancement of information systems programs, policies, procedures and tools. Ensures implementation of appropriate systems security policies, and ensures the rigorous application of information security/information assurance policies, principles and practices in the delivery of all Information Technology (IT) services. Develops and implements programs to ensure that systems, network and data users are aware of, understand, and adhere to systems security policies and procedures. Controls access lists with levels of permissions and passwords. Conducts risks and protection needs. Facilitates gatherings, analysis and preservation of evidence used in prosecution of computer crimes. Incumbent will manage daily activities of staff, both contractors and court employees.

MINIMUM QUALIFICATIONS: A bachelor's degree in systems engineering or computer science or a related field plus six (6) years of experience in information technology methods and practices, including systems risk management; two(2) years of experience in supervising technical Staff. Possession of (1) an industry certification such as Certified Information Systems Security Professional (CISSP) and (2) appropriate certifications in vendor technologies and products. **Documentation of education (copy of diploma, certificates, or college transcript or degree) must be submitted with your application or your application will not be considered**. Equivalent levels of education or experience may be substituted. Please submit a copy of your most recent performance evaluation with your application (if available).

SUPPLEMENTAL RANKING FACTORS: The following factors will be used to rate your qualifications for the position. Please describe separately, experience, training or education that indicates your level of qualification for each factor. **Failure to respond to the ranking factors individually will disqualify you from further consideration.**

1. Knowledge of enterprise data architecture, systems engineering and data communications as applied to the automated storage and retrieval of information, using multiple platforms and protocols with the inherent security risks of each.
2. Knowledge of and experience in threat analysis risk management, configuration management, business continuity and contingency planning.
3. Knowledge of administrative, procedural and technical controls used to reduce security risks, and experience authoring or adapting security procedures and policy manuals.
4. Knowledge of and experience with Oracle database security, Intrusion Detection, CISCO PIX Firewall, Web content Filtering, Mail Gateways, VPN, CISCO Routers and Register hardware and software on a Microsoft Windows platform.
5. Excellent oral skills in order to interact with staff, other agencies and groups, and contractors, and to coordinate efforts to promote awareness of technical security issues.
6. Ability to provide direction and guidance to staff in accomplishment of program and project activities and goals, including planning, monitoring and evaluating staff performance.

SELECTION PROCESS: After review of applications and ranking factor responses, a panel interview may be required of the highest qualified candidates.

Submit D.C. Courts Application and Ranking Factor Responses:

Mail to D.C. Courts, Human Resources Division, 500 Indiana Avenue, NW, Washington, DC 20001;
Hand-deliver to D.C. Courts, HR Division, Gallery Place (7th Street, NW between H & F Streets), Sixth Floor; For a court application, call (202) 879-0496, Fax (202) 879-4212 or visit our website at www.dccourts.gov.

It is the policy and practice of the District of Columbia Courts to hire and promote employees based on qualifications and merit only, without regard to race, color, religion, sex, age, disabilities, national origin, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, source of income, or place of residence or business.