

ATTACHMENT A

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

INT
IDD

In re:

An Adult

PETITION FOR REFERRAL TO MEDIATION

1. _____
(Name of petitioner)

(Relationship of petitioner to this proceeding or the subject or ward)
2. Petitioner asks the Court to order that mediation occur to address the following issues or problems:
 - a. _____

 - b. _____

 - c. _____

3. Petitioner is entitled to this relief because _____

4. The following persons may be helpful in resolving this issue. (Include names, addresses, and telephone numbers.) _____

Signature of Attorney

Signature

Typed Name of Attorney

Typed Name

Address (Actual address/not Post Office Box)

Address (Actual address/not Post Office Box)

Telephone number

Telephone number

Unified Bar number

E-mail address (optional)

VERIFICATION

I, _____, being first duly sworn, on oath, depose and say that I have read the foregoing pleading by me subscribed and that the facts therein stated are true to the best of my knowledge, information, and belief.

Signature of petitioner

Subscribed and sworn to before me this ____ day of _____, 20_____.

Notary Public/Clerk

CERTIFICATE OF SERVICE

I hereby certify that on the _____ day of _____, 20_____, a copy of the foregoing Petition for Referral to Mediation was served by first class mail, postage prepaid, upon the parties to the above captioned case, persons granted permission to participate, and persons who requested notice. (List each person by name and complete address. Use the "tab" key to move from box to box. Attach an additional sheet of paper if necessary. An example is given.)

| |
|---|
| Jane Doe Department of Human Services 2342 City Street, N.W. Washington, D.C. 20000 |
|---|

Signature

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

INT
IDD

In re:

An Adult

ORDER APPOINTING COUNSEL

Upon consideration of the Petition for Referral to Mediation filed herein on the _____ day of _____, 20_____, it is by the Court this ____ day of _____, 20_____,

ORDERED that _____ is appointed counsel for _____, the subject of the above proceeding. The counsel shall have access to any current medical, psychological, or sociological evaluation records of the subject. Counsel shall perform the duties set forth in D.C. Code, sec. 21-2033(b) and Superior Court, Probate Division Rule 305 and represent the subject at the hearing to be held on _____, 20_____, at _____ o'clock a.m./p.m. in Courtroom _____ of the Superior Court of the District of Columbia, 515 5th Street, NW, Washington, DC, before Judge _____.

ORDERED that counsel shall forthwith file a Notice of Appearance pursuant to Superior Court, Probate Division Rules 321(d) and 305(a)(2), and it is further

ORDERED that if mediation is ordered at the hearing, the appointment of counsel shall continue until further order of the Court.

JUDGE

cc:

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

INT
IDD

In re:

An Adult

NOTICE OF HEARING ON SUBSEQUENT PETITION

(Pursuant to D.C. Code, sec. 21-2031 and
Superior Court, Probate Division Rules 311 and 322)

You are advised that a hearing has been scheduled in the Probate Division of the Superior Court of the District of Columbia, 515 5th Street, NW, Washington, DC 20001 on _____, 20____ at _____ o'clock a.m./p.m. in courtroom ____ to consider whether to grant the relief requested in the following petition:

Petition for Referral to Mediation

A person entitled to file a response who wishes to do so must file the response within ten (10) days of the date of this notice (or 13 days if this notice has been mailed). A copy of the response must be sent to the person(s) whose name(s) appears below under "copies to." At the hearing the Court will hear from all parties and persons entitled to participate and may take testimony on the issues presented.

Parties are entitled to the following rights: (1) to respond in writing to the petition, (2) to appear through counsel, (3) to participate at the hearing, (4) to conduct discovery with the Court's permission, and (5) to receive copies of pleadings filed by other parties.

Any person who is not a party and wishes to participate must file a Petition for Permission to Participate and proposed order for the Court's consideration in accordance with Superior Court, Probate Division Rule 303(b).

Date: _____

NOTE: Pursuant to Superior Court, Probate Division Rule 311(c)(3), this notice must be mailed no fewer than 17 days or personally delivered no fewer than 14 days before the date set for the hearing.

Copies to: Parties to the above-captioned case and persons granted permission to participate pursuant to Superior Court, Probate Division Rule 303 and persons who requested notice pursuant to Superior Court, Probate Division Rule 304.

Proof of service in accordance with Superior Court, Probate Division Rule 311(c)(6) must be filed.

SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
PROBATE DIVISION

INT
IDD

In re:

Ward

ORDER

Upon consideration of the hearing on the Petition for Referral to Mediation held on _____, 20____, it appearing to the Court that this case may benefit from mediation, it is by the Court this ____ day of _____, 20____,

ORDERED that all counsel and parties are hereby referred to mediation and shall appear for a mediation conference to be held at the Multi-Door Dispute Resolution Division, 410 E Street, NW, Second Floor, Washington, DC 20001 on _____, 20____, at ____ a.m./p.m., on the following issues:

- a. _____
_____;
- b. _____
_____;
- c. _____
_____;

and it is further

ORDERED that all counsel and parties shall file a *Confidential Pre-Mediation Questionnaire* with the Multi-Door Dispute Resolution Division at least 14 days before the scheduled mediation date, and it is further

ORDERED that all counsel and parties shall appear for a status hearing to be held on _____, 20____, at _____ a.m./p.m. in courtroom A-____, in Building A, 515 5th Street, NW, Washington, DC unless otherwise notified by the Court, and it is further

ORDERED that _____

JUDGE

cc:

See attached list.