District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch

AMENDMENT NO. 1

TO: **ALL PROSPECTIVE BIDDERS**

AMENDMENT ISSUE DATE: **February 23, 2016**

SUBJECT: **Solicitation Number: DCSC-16-IFB-0029 – lease of Various Copiers, Data Center Printer(s), & Reproduction Equipment**

SUBMISSION DATE: **March 7, 2016, by 2:00 p.m., Eastern Standard Time.**

The subject solicitation is amended as follows:

1. **DELETE:** All reference to "Open Market only".

   SUBSTITUTE: Solicitation Type: "GSA Federal Supply Schedule"

2. **Section L – Instructions, Conditions, and Notice to Bidders**

   Delete: Questions – Date of Submission: February 22, 2016 10:00a.m

   Substitute: Questions - Date of Submission: February 29, 2016 10a.m.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each offer to be submitted to the Courts in response to the subject solicitation. Offers shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents. Offerors shall submit their offers in sealed envelopes, identified on the outside by the solicitation number and submission date, in accordance the instructions provided in the original solicitation documents. This amendment, together with your offer must be received by the District of Columbia Courts no later than the date and time specified for offer submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for offer submission. Failure to acknowledge receipt of this amendment may be cause for rejection of any offers submitted in response to the subject solicitation.

Geoffrey Mack
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

_____ _____
Signature of Authorized Representative **Date**

_____
Title of Authorized Representative

_____
Name of Firm