

Attachment A

Questions and Answers

Solicitation No: DCSC-16-IFB-0029

Questions

1. Please clarify the correct model for the Xerox 5966 stated in Section B.3.
Answer: 5955
2. In Section C.1 please provide additional information on how much paper capacity is needed for each office device.
Answer: Please configure proposed equipment per the current equipment provided or equal.
3. In Section B.3 the production equipment states GBC Punch. Please explain what types of punch dyes are needed?
Answer: Per the specified make and model, please research and propose necessary dyes needed.
4. Section B.3 What is the current monthly volume of the Office Equipment for both color and B/W copies?
Answer: 1 Million copies in total per month B/W; Color copies are paid per copy
5. Section B.3 What is the current monthly volume for the Production Equipment, color and B/W?
Answer: Same as No. 4
6. What printer description language is required-PCL or Post Script?
Answer: Per the provided configuration/description please propose equal or same
7. In Section C.1, it states can. What types of scan requirements are needed?
Answer: Please provide proposed equipment based on the current equipment configurations.
8. In Section C.1, it states security features. Please explain what requirements are needed for MFD devices?
Answer: Please propose security features based on the current equipment of current inventory. Security features are based on you proposed equipment and today's technology
9. Section C.2 (1) hour response time.
Answer: Service technician shall be required to call back within (1) hour of call placed for service to provide an estimated arrival time.
10. Section C.4 The Contractor shall provide network support services.

Answer: Contractor shall provide network installation assistance on an as needed basis. Assist with installing equipment onto the DC Courts network.

11. Section C.5 Are vendors allowed to visit the customer site prior to offer submittal?

Answer: No, there will be no site visit.

12. Please provide the delivery locations for all devices.

Answer:

- A. H Carl Moultrie Courthouse 500 Indiana Ave. NW
- B. 515 5th St. NW (Bldg. A)
- C. 510 4th NW
- D. 409 E St. NW
- E. 616 H St. NW
- F. 430 E St. NW
- G. 118 Q St. NE
- H. 1110 V St. SE
- I. 2575 Reed St. NE
- J. 920 RI Ave. NE
- K. 1215 S Capital St. SW
- L. 1000 Mt Olivet Road NE

13. Section B.3 Please confirm copy speed for Canon IRC5185 model?

Answer: 50cpm

14. Date Extension?

Answer: March 21, 2016 2PM, local time

15. Do any of the production devices (D125, D136, ColorPress 1000) include a scanner?

Answer: D136 & D125 have scanners as part of their configurations.

16. Does most of the page makeup occur on the individual FreeFlow or is there one centralized MakeReady Station where that function occurs?

Answer: FreeFlow

17. Can volumes be provided for the equipment specified in Part 1, Section B.3?

Answer: The Courts does not have a record of volume per machine.

18. Will there be a Pre-Bid Conference and can we request a Pre-Bid Meeting?

Answer: There will be no Pre-Bid conference for this procurement.

19. Will there be additional option years at the end of the lease year contract?

Answer: No

20. Is the bid a Request for Quote (RFQ) or an Invitation to Bid (ITB)?

Answer: IFB – Invitation for Bid

21. Please clarify the term Firm Fixed Price?

Answer: Firm fix price based on the base monthly/annual lease cost of equipment.

22. Will DCSC consider alternative proposals?

Answer: GSA pricing only.

23. Can DCSC clarify the desired submission format? How many copies should be submitted?

Answer: Please provide proposal at you design but please incorporated all necessary documentation. Reference Section L.2

24. Is it the intent to have a lease base payment and pay for all copies on a per click basis?

Answer: No., A base payment with copies included. 1M copy allowance

25. The IFB states that the 36 month contract will start on the date of signing. The 36 month equipment lease will start on the date that they are installed, which be after the contract is signed .

Answer: Date of installation and acceptance of all equipment will start the lease agreement.

26. Will DCSC agree that after-hours/holiday work is chargeable if it is done because of a specific DCSC request?

Answer: if this is not included within the leasing price, please provide after-hour/holiday hourly pricing.

27. Is the Attachment J9 Form “District of Columbia Release of Claims” to be completed by the vendor?

Answer: J9 is a Performance Evaluation Form.

Answer: Release of Claims is J8 – Not Applicable.