

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
MULTI-DOOR DISPUTE RESOLUTION DIVISION**

**CONFIDENTIAL MEDIATION STATEMENT  
RESIDENTIAL FORECLOSURE CASES**

Parties in cases involving foreclosure of a residential mortgage or deed of trust are required to file this Confidential Mediation Statement (CMS) with the Multi-Door Dispute Resolution Division (202-879-1557). **This statement is for the use of the mediator—confidential information submitted in this statement will not be shared with any other party except with the express permission of the party who submitted it.** The statement must be filed no later than fourteen days prior to the scheduled mediation session. *Parties and counsel are cautioned that sanctions may be imposed on those who do not file the CMS by the due date.*

You may submit the form in one of three ways: e-mail, regular mail, or hand-delivery. To submit the form by e-mail, send it to: CivilCSS@dcsc.gov. The form should be titled by the case number. Do not send any other information or inquiries to this e-mail address. It is used only to receive completed CMS forms.

The form may be mailed or delivered to:

Multi-Door Dispute Resolution Division  
410 E Street, NW, Suite 2900  
Washington, D.C. 20001

Hand-delivery must occur between the hours of 8:30 am and 5:00 pm. *There is no after-hours filing box for CMS forms.* Do not deliver CMS forms to the Civil Division or any after-hours filing box in the courthouse. Proper filing with the Multi-Door Dispute Resolution Division will ensure that the CMS remains confidential and is not filed in the Court's case jacket or shown to anyone other than the mediator assigned to the case. **Do not serve or send a copy of the statement to opposing counsel or the opposing party.**

Please be candid in your responses; this information is important to the mediation process. Responses need not be confined within the spaces provided. You are encouraged to attach additional pages or expand as much as needed.

If the case has been settled and you therefore are not submitting a CMS form, a settlement praecipe must be filed in the Civil Clerk's Office and a copy sent to the Multi-Door Dispute Resolution Division.

Thank you.





8. Describe any other possible resolutions of this case that the plaintiff(s) is willing to consider:

9. Describe any other matters that may assist the mediator and facilitate the mediation:

10. Identify any attorneys who will represent the plaintiff(s) at mediation and any other persons with authority who will attend mediation for the plaintiff(s):

_____ Name and title	_____ Party/entity represented
_____ Name and title	_____ Party/entity represented
_____ Name and title	_____ Party/entity represented

Please attach any documents or materials relevant to this case that may assist the mediator and advance the purposes of the mediation session.



Agency: \_\_\_\_\_  
Counselor's Phone number: \_\_\_\_\_  
Counselor's Email: \_\_\_\_\_  
Are you currently working with this counselor:      yes    no

9. Has the defendant(s) ever filed for bankruptcy?      yes    no

If yes, please provide the following information:

Type of bankruptcy:    Chapter 7                    Chapter 13  
Filing Date: \_\_\_\_\_  
Has the bankruptcy been discharged?      yes            no  
Bankruptcy court location: \_\_\_\_\_  
Bankruptcy case number: \_\_\_\_\_

10. List any additional mortgages, liens or judgments on this property and include the amount:

11. Describe any circumstances that make it difficult for the defendant(s) to make the current monthly mortgage payments:

12. Describe how defendant(s) thinks this foreclosure case could be resolved:

13. State defendant(s)' total monthly household income and the sources of that income. Provide any additional information that may help the mediator understand the defendant(s)' current financial situation and ability to make payments toward the mortgage:

14. State the amount the defendant(s) can afford to pay per month toward the mortgage and the source(s) of that payment. If the defendant(s) is able to make a lump sum payment, state the amount and source of that payment:

15. If defendant(s) has applied for a loan modification or other loss mitigation, state whether defendant(s) has received the results of the plaintiff's loss mitigation analysis and describe any questions or concerns about how the analysis was conducted or the results of the analysis:

16. Describe any issues or special concerns that defendant(s) would like to discuss in attempting to resolve this case (*e.g.* second mortgages, liens on the property, divorced or deceased borrowers, tenants, bankruptcy, counterclaims):

17. State any other matters that may assist the mediator and facilitate the mediation:

18. Identify each person that defendant(s) expects will participate in mediation for defendant(s):

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Defendant (or person with settlement authority)

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Defendant (or person with settlement authority)

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Defendant's attorney	Party represented
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Defendant's attorney	Party represented
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Other persons attending mediation	Role/title
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Other persons attending mediation	Role/title
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Attach any documents or materials relevant to this case that may assist the mediator and advance the purposes of the mediation session.