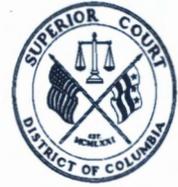




Anne B. Wicks  
Executive Officer

DISTRICT OF COLUMBIA COURTS  
Administrative Services Division  
Office: Gallery Place  
616 H Street NW, 6<sup>th</sup> Floor  
Washington, DC 20001  
Mailing Address: 500 Indiana Avenue NW  
Washington, DC 20001-2131



Louis W. Parker  
Administrative Officer

AMENDMENT NO. 2

TO: ALL PROSPECTIVE OFFERORS

AMENDMENT  
ISSUE DATE: September 15, 2016  
SUBJECT: Solicitation No.: DCSC-16-RP-0054

FOR: DC Courts Child Protection Mediation  
Evaluation Outcome

CLOSING DATE: Wednesday, September, 21, 2016  
2:00 p.m. EST

The subject solicitation is amended as follows:

1. Responses to written questions received from prospective offeror(s) are included as Attachment A to this amendment.

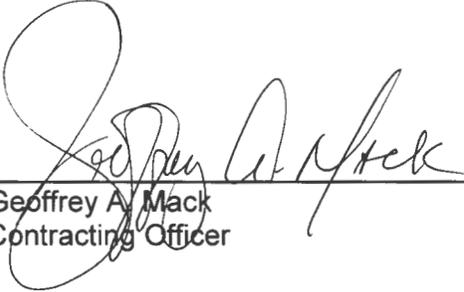
**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

One (1) copy of this amendment is being sent to only those offerors who received a copy the solicitation. Offerors shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation. Proposals shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents.

Offerors shall submit their proposals in sealed envelopes, identified on the outside by the solicitation number and submission date, in accordance with the instructions provided in the original solicitation documents.

This amendment, together with your Proposal, must be received by the District of Columbia Courts no later than the date and time specified for proposal submission. Revisions or price changes occasioned by this amendment must be received by the Courts no later than the date and time set for Proposal submission.

Failure to acknowledge receipt of this amendment, for the subject solicitation may be cause for rejection of any proposals submitted in response to the subject solicitation.



---

Geoffrey A. Mack  
Contracting Officer

This Amendment is acknowledged and is considered a part of the subject solicitation.

---

Signature of Authorized Representative

---

Date

---

Name of Authorized Representative

---

Title of Authorized Representative

---

Name of Firm

**ATTACHMENT A  
AMENDMENT NO. 2 -- DCSC-16-RP-0054  
REQUEST FOR PROPOSAL FOR  
THE DISTRICT OF COLUMBIA COURTS  
CHILD PROTECTION MEDIATION EVALUATION OUTCOME  
RESPONSE TO QUESTIONS**

1. Under C.6 - Project Services, 2 presentations of findings and recommendations are requested (one after completion of analysis and one after the final report is completed). Under F.2 - Deliverables, 3 presentations are requested (one after analysis, one after the draft report is completed, and one after the final report is submitted). Which is correct?

Two (2) presentations are required.

2. Is data currently being collected for all the variables listed under C.2.2 and C.2.3? If so, how many years of data exist?

Not all of it. We have information on all variables except parental engagement. We have never collected data on parental engagement before hence the need for observations. We do collect, information on participation in hearings and services ordered (scanned document) but it is mostly derived from case files.

3. Is data from court files (from CourtView) available as a downloadable CSV file or would examination of the data require being on site?

A data extract containing required fields can be created. In addition, excel databases containing data maintained by Multi-Door can also be transmitted electronically.

4. Would review of mediation case files have to take place on site?

A data extract containing required fields can be created. In addition, excel databases containing data maintained by Multi-Door can also be transmitted electronically.

5. Have the surveys that have been collected from mediation participants been entered into any electronic format or are they only paper copies?

With the exception of the last four months, all survey data is in an electronic format.

6. How many other agencies might have data?

Two other agencies have data.

7. How many judges hear child protection cases?

Seven Magistrate Judges hear child protection cases.

8. Are cases referred to mediation only at the first hearing? Are they ever referred at later points in the case?

The Child Protection Mediation (CPM) Program is a pre-trial program. Other cases may be referred to mediation at other points in the process but are not included in the CPM case information.

9. Who refers the cases? Is this the role of multi-door courthouse staff?

All cases filed with the court are automatically set for mediation at the initial hearing. Multi-Door staffs are not involved in the referral process. However, once referred they do screen cases for appropriateness.

10. How often do mediations entail more than one session?

Ninety-eight percent (98%) of mediations involve only one session.