SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
CRIMINAL DIVISION

2nd 5th 6th DISTRICT
and any other Law Enforcement arrest within these Districts

CITATION TO APPEAR IN COURT

(Revised October 2013)

Arrest No.: _____ CCN:_____
Officer/Badge/Unit/CAD#: _____
Offense/PSA #: _____

To: _____ :
(Name of Arrestee: First, Middle, Last)
PDID NO.:_____ DOB:_____

You have been arrested and charged with the following criminal offense(s):

_____
List arrest charge(s)

You are being released from police custody upon your promise that you will appear, as further specified below, in the **Superior Court of the District of Columbia (500 Indiana Avenue, N.W.)** to answer to these charges:

☐ **You have been arrested on a Traffic/OAG offense. You are to report to: (Officer please mark appropriate location and select the arraignment date using the chart attached to this form)**
- ☐ **(IMPAIRED DRIVING OFFENSES) Courtroom 115, _____ at 9:00 a.m.**
- ☐ **(ANY OTHER TRAFFIC OFFENSE) Courtroom 115, _____ at 10:00 a.m.**
- ☐ **(All other NON-TRAFFIC OFFENSES) Courtroom 115, _____ at 11:00a.m.**

☐ **You have been arrested on a U.S. offense. You are to report to: (Officer please mark appropriate location below and select the arraignment date using the chart attached to this form)**
- ☐ **(U.S. offenses only) Courtroom C-10 _____at 9:30 a.m.**

☐ **If you have been arrested on an OAG *and* US offense, you are to report to Courtroom 115 at 9:00 a.m. and Courtroom C-10 at 9:30 a.m. on the same date as listed below. (Officer please mark this box for combo arrests - Traffic, DC and USAO arrests).**
- ☐ **Date: _____ (Officer please select the arraignment date using the chart attached to this form)**

I acknowledge receipt of this Citation to Appear and promise to appear in court as directed. I understand that if I fail to appear a warrant will be issued for my arrest and that I may be charged with a criminal offense of failing to appear, I may be fined and imprisoned for up to 180 days.

*_____	*_____	_____
Signature of arrested person	**Email Address**	**Date**
*_____	*_____	*_____
Address	**City/State**	**Phone Number**

Court Closures

If Court is closed due to an emergency, you are obligated to return to Court on the next business day at 9:00 a.m.

Issued by: Acting Clerk, Superior Court of the District of Columbia

_____
Signature of Station Clerk, Badge No. & Unit

IMPORTANT INFORMATION

If you are unable to pay for your own attorney, you may be eligible for court appointed counsel. You may be asked to provide proof of income and residence information.

No New Charges Filed from Arrest (formerly No Papered):
The government may choose to decline to file charges against you as a result of your arrest. You may check the Court's website at www.dccourts.gov one day prior to your scheduled appearance to determine whether or not charges have been filed. Please have your citation release form with you. It contains information that you may need in order to identify whether or not your charge was papered. If you do not have access to the internet, you may call the Court's Criminal Division Customer Service line at 202/879-1373.

NOTICE REGARDING CERTAIN TRAFFIC OFFENSES:

When charged with No Permit, OAS, or OAR, bring:

- A valid permit (or learner's permit) from the District of Columbia Department of Motor Vehicles (DMV) or a valid out-of-state permit; and
- A 15-year driving record; and if you were suspended or revoked, documentation from the District of Columbia DMV or from your home state DMV, stating that you have:
  - Corrected any problems, such as paying outstanding tickets, that led to your suspension or revocation,
  - Paid any reinstatement fee, and
  - You must bring in a certified letter/document indicating you are in good standing and you have been reinstated.

NOTE TO LAW ENFORCEMENT
Please mark the appropriate boxes as follows:

Only mark the first box and one corresponding box if the arrestee has **only** been charged with an OAG prosecutable offense….

X You have been arrested on a Traffic/OAG offense. You are to report to: (Officer please mark appropriate location and select the arraignment date using the chart attached to this form)

X (IMPAIRED DRIVING OFFENSES) Courtroom 115, _____ at 9:00 a.m.
☐ (ANY OTHER TRAFFIC OFFENSE) Courtroom 115, _____ at 10:00 a.m.
☐ (All other NON-TRAFFIC OFFENSES) Courtroom 115, _____ at 11:00a.m.

Only mark this box and one corresponding box if the arrestee has **only** been charged with a USAO prosecutable offense…

X You have been arrested on a U.S. offense. You are to report to: (Officer please mark appropriate location below and select the arraignment date using the chart attached to this form)

X (U.S. offenses only) Courtroom C-10 _____at 9:30 a.m.

Only mark this box if the arrestee has been charged with **both an OAG and USAO** prosecutable offense….

X If you have been arrested on an OAG *and* US offense, you are to report to Courtroom 115 at 9:00 a.m. and Courtroom C-10 at 9:30 a.m. on the same date as listed below. (Officer please mark this box for combo arrests - Traffic, DC and USAO arrests).

Date: _____ (Officer please select the arraignment date using the chart attached to this form)