



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
CIVIL DIVISION
SMALL CLAIMS AND CONCILIATION BRANCH
INFORMATION SHEET**

Plaintiff

vs

Defendant

Case No: _____

Date: _____

Name: <i>(please print)</i> _____		Relationship to Lawsuit
Firm Name, if applicable _____		<input type="checkbox"/> Attorney for Plaintiff
Telephone No: _____		<input type="checkbox"/> Self (Pro Se)
6 Digit Unified Bar No. _____		<input type="checkbox"/> Other: _____
Do you need an interpreter for your case? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type: _____		
AMOUNT IN CONTROVERSY: <input type="checkbox"/> \$1 -\$500 <input type="checkbox"/> \$500.01 - \$2,500 <input type="checkbox"/> \$2,500.01 - \$5,000		
PENDING CASE(S) RELATED TO THE ACTION BEING FILED:		
Case No: _____	Case No: _____	
NATURE OF SUIT: <i>(Check One Box Only)</i>		
A. CONTRACTS – a claim based on an agreement between parties made either orally or in writing		
<input type="checkbox"/> Debt Suit	<input type="checkbox"/> Breach of Warranty	<input type="checkbox"/> Negotiable Instrument
<input type="checkbox"/> Personal Property	<input type="checkbox"/> Loan	<input type="checkbox"/> Rent Due
<input type="checkbox"/> Unpaid Wages	<input type="checkbox"/> Services Rendered	<input type="checkbox"/> Security Deposit
<input type="checkbox"/> Breach of Contract	<input type="checkbox"/> Home Improvement Contract	<input type="checkbox"/> Oral
B. PROPERTY TORTS – a claim for an injury or wrong committed on the property of another		
<input type="checkbox"/> Automobile	<input type="checkbox"/> Conversion	<input type="checkbox"/> Shop Lifting
<input type="checkbox"/> Property Damage	<input type="checkbox"/> Destruction of Property	<input type="checkbox"/> Trespass
C. PERSONAL TORT – a claim for an injury or wrong committed on the person of another		
<input type="checkbox"/> Assault and Battery	<input type="checkbox"/> False Witness	<input type="checkbox"/> Libel and Slander
<input type="checkbox"/> Automobile	<input type="checkbox"/> Personal Injury	<input type="checkbox"/> Negligence
<input type="checkbox"/> Harassment	<input type="checkbox"/> Fraudulent Misrepresentation	<input type="checkbox"/> Slip and Fall
D. <input type="checkbox"/> UNIFORM ARBITRATION ACT – an action based on an arbitration agreement	G. <input type="checkbox"/> SUBROGATION – a claim filed by one person in the place of another	
E. <input type="checkbox"/> FOREIGN JUDGMENT- a judgment, decree or order filed from another jurisdiction	H. <input type="checkbox"/> COLLECTION- a claim filed by a seller or lender to collect a consumer debt	
F. <input type="checkbox"/> MEDICAL MALPRACTICE – a claim against a healthcare provider for professional misconduct		
Have you given notice of intention to file your lawsuit 90 days prior to filing? <input type="checkbox"/> Yes <input type="checkbox"/> No		