



## SUMMARY STATUS OF RECEIVERSHIP

Total arrearage and costs in order appointing Receiver: \$ \_\_\_\_\_

Arrearage remaining at beginning of period: \$ \_\_\_\_\_  
*(After the first account, this value must always match the value given in the most recent accounting)*

Arrearage remaining at end of period: \$ \_\_\_\_\_

SUMMARY OF TRANSACTIONS	Debit(s) (Receipts)	Credit(s) (Disbursements)
<b>Receipts:</b>		
Total from Schedule "A"		
Collected Rents (Current) .....	\$	
Total from Schedule "B"		
Collected Rents (Past Due) .....	\$	
Total from Schedule "C"		
Other Income.....	\$	
<b>Disbursements:</b>		
Total from Schedule "D"		
Current Utility Bills.....		\$
Total from Schedule "E"		
Receiver Expenses & Fees.....		\$
Total from Schedule "F"		
Payment towards Arrearage.....		\$
Total from Schedule "G"		
Payment to Property Owner.....		\$
<b>Totals:</b> (Columns must agree) .....	\$	\$

### OTHER RELEVANT INFORMATION

Units with past-due rents (beginning): \_\_\_\_\_ Units with past-due rents (end): \_\_\_\_\_

Amount of rent past-due (beginning): \$ \_\_\_\_\_ Amount of rent past-due (end): \$ \_\_\_\_\_

Comments (if applicable): \_\_\_\_\_

---



---



---



---



---



---



---

## SCHEDULE "A" COLLECTED RENTS (CURRENT)

In the table below, list the rents owed and the rents collected in the month due, separated by property address and month. Include pre-paid rents. Separately, indicate the number of occupied units and the number of units that paid in full, by month. *Use a continuation sheet if the receivership is for more than one property.*

Example for table:	Rent Owed	Rent Collected
123 Main Street, Washington, DC		
January 2017	\$12,000.00	\$10,500.00
February 2017	\$11,000.00	\$ 9,250.00

	Rent Owed	Rent Collected
	\$	\$
If continuation sheet(s) are used, enter total here.....	\$	\$
<b>Total</b> (carry forward to summary)	\$	\$

Property Address: \_\_\_\_\_

Occupied Units:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                                   (           , 20\_\_ )      (           , 20\_\_ )      (           , 20\_\_ )

                                  \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                                   (           , 20\_\_ )      (           , 20\_\_ )      (           , 20\_\_ )

Units Paid in Full:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                                   (           , 20\_\_ )      (           , 20\_\_ )      (           , 20\_\_ )

                                  \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                                   (           , 20\_\_ )      (           , 20\_\_ )      (           , 20\_\_ )



## SCHEDULE "C" OTHER INCOME

List all non-rent payments and late fees collected each month for each property.

Example:		Other Income
	123 Main Street, Washington, DC	
	January 2017	<b>\$300.00</b>
	Late Fees	200.00
	Amenities Fees	100.00
	February 2017	<b>\$ 0.00</b>

	Other Income
	\$
If continuation sheet(s) are used, enter total here.....	\$
<b>Total</b> (carry forward to summary)	\$

## SCHEDULE "D"

### CURRENT UTILITY BILLS

List all utility bills accrued and due for each month, along with the amounts actually paid. If receivership is for multiple utilities, list each separately.

Example: 123 Main Street, Washington, DC January 2017 Electricity Gas	Utilities Accrued  <b>\$2,038.08</b> 1,010.73 1,027.35	Utilities Paid  <b>\$2,038.08</b> 1,010.73 1,027.35
---	--	---

	Utilities Accrued	Utilities Paid
	\$	\$
If continuation sheet(s) are used, enter total here..... <b>Total</b> (carry forward Paid column to summary)	\$	\$

## SCHEDULE "E"

### RECEIVER EXPENSES & FEES

List all utility bills accrued and due for each month, along with the amounts actually paid. All amounts owed must be for expenses actually incurred, and must be described below.

Example:	Expenses Owed	Expenses Paid
123 Main Street, Washington, DC		
January 2017	<b>\$5,000.00</b>	<b>\$5,000.00</b>
Receivership Fee	250.00	250.00
Attorney Fees	4,750.00	4,750.00

	Expenses Owed	Expenses Paid
	\$	\$
If continuation sheet(s) are used, enter total here.....	\$	\$
<b>Total</b> (carry forward Paid column to summary)	\$	\$

Description of fees and expenses: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SCHEDULE "F"

### PAYMENT TOWARDS ARREARAGE

List the amount paid each month towards the arrearage subject to receivership. *Use a continuation sheet if the receivership is for more than one property.*

Example: Payment  
 123 Main Street, Washington, DC  
 January 2017 \$1,000.00

	Payment
	\$
If continuation sheet(s) are used, enter total here.....	\$
<b>Total</b> (carry forward to summary)	\$

## SCHEDULE "G"

### PAYMENT TO PROPERTY OWNER

List the amount paid each month to the property owner. *Use a continuation sheet if the receivership is for more than one property.*

Example: Payment  
 123 Main Street, Washington, DC  
 January 2017 \$1,000.00

	Payment
	\$
If continuation sheet(s) are used, enter total here.....	\$
<b>Total</b> (carry forward to summary)	\$